

The Town of Sandisfield is seeking applicants for the position of **part time Town Custodian**.

Town Custodian is responsible for maintaining inventory of cleaning supplies which are purchased with Town funds. Must have your own reliable transportation.

Primary duties include:

Town Hall, 66 Sandisfield Rd.

- Maintains and cleans two restrooms
- Maintains and cleans Town Hall including Select Board's office and others offices, as needed. Includes dusting, mopping and vacuuming.
- Bags office trash and brings outside to trash cans
- Removes snow and ice from sidewalk and stairs
- Light routine maintenance, e.g., change light bulbs

Community Center / COA room, 66 Sandisfield Rd.

- Maintains and cleans downstairs room in Town Hall
- Maintains and cleans one restroom
- Bags trash and brings outside to trash cans
- Removes snow and ice from doorway entrance

Dept. of Public Works, 5 Silverbrook Rd.

- Maintains and cleans two restrooms at garage (weekly)

Library, 23 Sandisfield Rd.

- Cleans and vacuum upstairs, monthly or as needed
- Cleans inside windows
- Light routine maintenance, e.g., change light bulbs

The position is for 10 - 12 hours per week. Pay scale is \$14.00 - \$19.00 per hour.

APPLY: If interested, submit your resume or Town Employment application to:

Town Manager, P. O. Box 90, 66 Sandisfield Rd., Sandisfield, MA 01255

Email: townmanager@sandisfieldma.gov