

## Directives on Sandisfield Town Operations and Coronavirus COVID-19

To protect town residents and employees during the coronavirus pandemic, the Sandisfield Board of Selectmen has declared a State of Emergency and implemented the following:

- As of 3/17/20, **all Town owned buildings are closed to the public** until further notice. Signage has been posted at Town Hall Annex, Old Town Hall, Library, Highway Department Garage. However, Town Hall and Highway Dept. staff are operational.
- We encourage the public to transact business with town departments via telephone, email or at the drop box location. A secure drop box for payments and paperwork is located at the rear door of the **Town Hall Annex located at 66 Sandisfield Rd.** We will process drop box payments within several days.
- All Town Hall departments can be reached by calling **(413)-258-4711**.
- Email addresses for Town offices, boards, and committees can be found on the town's website: [www.sandisfieldma.gov](http://www.sandisfieldma.gov). If you are unable to find a particular email address, please use [townmanager@sandisfieldma.gov](mailto:townmanager@sandisfieldma.gov) and your message will be forwarded to the appropriate person.
- At this time, the Transfer Station will remain open as usual, however, the attendant will not assist you with your trash. Hours are: Wednesday - 12:00 p.m. – 5:00 p.m., Saturday - 9:00 a.m. – 4:00 p.m., and Sunday - 9:00 a.m. – 4:00 p.m.
- The Police and Fire Departments are available, as always, and are working closely with Emergency Management and the Board of Health to monitor the situation. **Continue to call 9-1-1 if you are in need of emergency personnel.**
- All non-essential meetings of Town Boards and Commissions are postponed until further notice with the exception of the Board of Selectmen and the Board of Health.

During these challenging times, your cooperation, understanding, and patience is deeply appreciated. The Board of Selectmen and Town Manager will continue to keep you updated with any changes, additions, or suspensions of any of the directives described above as we continue to monitor federal, state, and local developments.

**Be safe. Be well. We are in this together.**