

Town of Sandisfield

Select Board

Minutes for Select Board meeting held on Monday, October 24, 2022 at 6:30PM at the Town Hall, 66 Sandisfield Road, Sandisfield, MA

Members present: Steve Seddon, Alex Bowman, John Field, Jonathan Sylbert

Called to order at 6:30PM

1. Call to order: Note that the meeting is being recorded

2. Department of Conservation and Recreation Notice of Proposed Land Acquisitions

Steve Seddon reads a notice from DCR which states “The Commonwealth of Massachusetts, acting through its Department of Conservation and Recreation (DCR) has under consideration the fee acquisition of two parcels of land comprising approximately 2 acres and 40 acres respectively in the Town of Sandisfield. The properties are currently undeveloped and used for forestry and open space. The proposed use for the properties will be protected open space and recreation as part of Otis State Forest and the Clam River Flood control facility. Attached is a locus map marked “Exhibit A” which shows the properties in which DCR is interested.”

Eventually DCR will hold a public hearing in which they will explain in detail their reasoning for purchasing the property. It’s noted the properties are not owned by the town.

3. Town Clerk Update on Document Storage Solutions

Douglas Miner reports he has been able to reconfigure some of the fire-safe cabinets in order to make room for additional shelving for documents currently kept in the storage container outside the Town Hall. Damaged documents will remain in the storage container. Douglas states he can begin the digitization process of all documents, which will allow for the removal of physical copies altogether.

Jonathan and the Select Board do not support bringing additional shelving and documents into the Town Hall, and instead ask that Douglas bring in one box of documents at a time, digitize it, and dispose of the physical copies.

4. Discuss Streetlight Disbanding

Sandisfield has 27 street lights, which cost \$7.00 each plus the daylight calculation cost. Alex is waiting to receive a list of all the pole numbers with street lights from Eversource. Once received, he will confirm the cost to shut them off.

5. Review Summer Update & STM Articles for Sandisfield Times

Steve wrote a short update on what the Select Board has accomplished over the summer, as well as a “cheat sheet” on the STM warrant. The other members have read and approved both items for the Sandisfield Times.

6. Town Manager Updates

There will be a transfer of \$9,500 on the warrant to supplement the Board of Health costs. It’s proposed to additionally transfer \$5,000 from Elderly Transportation, which will not be used this fiscal year, for the same purpose.

The Public Safety Committee was able to meet with the MIIA representative a month early. The Committee is made up of the Town Manager and one member from Police, Fire, DPW, COA, and the Library. They were informed of different trainings that will qualify the town for insurance discounts and grant opportunities.

7. Select Board Updates

The ramp at Old Town Hall is scheduled to be repaired this week.

8. Future Agenda Items

- House Number Application on PermitEyes
- Dilapidated Vehicle Letters
- Town Manager Contract
- Rumblestrip Letter
- Letter to the State for Forest Product Sale Date Criteria

9. Review and sign minutes of meetings, purchase orders, warrants, and mail

10. Adjourn Meeting

Meeting adjourned at 7:27pm.

Steve Seddon

Alex Bowman

John Field