

# Town of Sandisfield

Select Board  
June 21, 2022

Minutes for Select Board meeting held on Tuesday, June 21, 2022 at 7:00PM at the Town Hall Annex, 66 Sandisfield Road, Sandisfield, MA

Members present: Steve Seddon, Alex Bowman, John Field, Jonathan Sylbert

Called to order at 7:00PM

## **1. Call to order: Note that the meeting is being recorded**

## **3. Discuss Zoom Capabilities for Boards/Committees at Old Town Hall**

The Planning Board previously requested a better way to conduct Zoom meetings. A laptop, Owl camera and tripod will be available for all Boards to use at Old Town Hall.

## **4. Discuss and act on Cannabis Committee Job Description**

Alex reads his drafted job description for the Cannabis Committee, which states 3-5 members will advise establishments involving the Cannabis Bylaw as the Special Permit Granting Authority. The Committee has no power to make decisions. Letters of interest and qualifications must be sent to [jbeardsley@sandisfieldma.gov](mailto:jbeardsley@sandisfieldma.gov) by July 10, 2022. A full job description will be available on the town website.

## **5. Discuss and act on Fire Truck Purchase**

Steve reviews the specs/accessories included and to be purchased with the fire truck that was presented by the Fire Department at the previous Select Board meeting.

The Select Board expressed frustration in only receiving one bid for the demo truck because they have been requesting multiple bids/quotes for used, demo and new fire trucks since Town Meeting. Ralph and Michael Morrison claim the demo truck is the only viable option for the town.

The Select Board expresses concern making a decision without weighing enough options. Ralph explains purchasing the truck is urgent because prices will continue to increase. John notes that prices are at an all time high and suggests considering whether this fire truck truly needs to be purchased immediately, for the town already has two operable pump trucks.

Alex questions whether some of the equipment/accessories can be purchased elsewhere. Ralph explains these items cannot be purchased elsewhere because they will not be of the best quality, nor fire rated.

It's suggested the town develop a Procurement Policy and have a Procurement Officer take the lead on large capital purchases moving forward.

Michael notes the Fire Department will be attending a Fire show in the coming week and confirms he will bring a list of all the equipment/accessories they plan to purchase to see if they can get better prices on any of it.

The process for selling one of the current fire trucks is discussed.

Alex motions to accept the purchase order for the fire truck and accessories for \$700,000. John seconds. Motion passes unanimously.

Ralph will look into getting a three year warranty for the truck.

## **6. Select Board Updates**

Steve had been looking into more fire truck options, but was unable to find any worthy of presenting to the Fire Department.

## **7. Future agenda items**

Annual Appointments  
Procurement Policy  
DayDreamz Estates Special Permit

## **Topics not Anticipated**

Steve reads John Burrows' resignation as Constable and thanks him for his service. Steve motions to accept John Burrows' resignation. Alex seconds. Motion passes unanimously.

Steve reads a letter from Recreation Committee's Lynn Rubenstein, who notes that she was under the impression the cost for the Town Meet & Greet/Christmas Party would be split between Recreation, COA, and the Select Board. However, the Select Board did not pay for any of the funding. Barbara Cormier suggests the COA and Recreation pay

the cost in its entirety. Lynn wanted to identify the situation to create transparency as to why the Recreation Committee may exceed their budget.

The Animal Control Officer position is vacant. Steve reached out to the previous Animal Control Officer to see if she'd like to step in temporarily. The job will be posted on the town website.

## **2. Discuss and sign Year-End Transfers**

Steve motions to approve the year-end transfers. Alex seconds. Motion passes unanimously.

## **8. Review and sign minutes of meetings, purchase orders, warrants, and mail**

## **9. Adjourn Meeting**

Meeting adjourned at 8:20PM.

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Steve Seddon

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Alex Bowman

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John Field