

Town of Sandisfield

Select Board

Minutes for Select Board meeting held on Thursday, December 1, 2022 at 10:30AM at the Town Hall, 66 Sandisfield Road, Sandisfield, MA

Members present: Steve Seddon, Alex Bowman, John Field, Brad Curry

Called to order at 10:30AM

1. Request Highway Department Prioritized Project List

2. Setting expectations with a cyclical calendar

Brad would like to work on the active project list he has. He notes that the Select Board should be gathering project ideas/complaints/requests from Sandisfield residents to present to the DPW; the DPW would then decide what is feasible and create a schedule. The Select Board suggests Brad create a digital DPW Municipal Calendar, as the DPW typically follows a similar annual schedule. This calendar would be available to the Select Board and Town Manager to view and edit at their convenience.

Development of the capital plan will assist with the inconsistencies in Brad's schedule, as he has to make adjustments based on regular equipment breakdowns.

Allowing residents to fill out a work order request online may assist in creating a tighter schedule for the DPW, as they currently spend part of the day monitoring the roadways for down tree limbs and other road issues that must be immediately resolved.

3. Setting winter weather expectations for the public

A winter weather protocol has already been established and is located on the DPW webpage. Alex will review the policy, and get back to Brad with any comments or recommendations.

4. Discuss property owner driveway management responsibilities

The Select Board is in the process of creating a bylaw violation policy, which would apply to Brad's responsibility with driveway permits. Brad should send a warning letter to all violator's which will allot them a specific amount of time to comply with the bylaws. Should they not comply within that time, ticketing will begin.

5. Discuss town-owned land used as highway staging areas

There are a number of town owned properties that could be utilized as highway staging areas, including property on West St, Hammertown Rd, and Richards Rd. Certain pieces of property cannot be used as staging areas, as they are in the wetlands. The town could consider selling these lots.

6. Discuss gathering expense and receipt data to set transfer station sticker rates for 2023

Brad will begin gathering this information by comparing his Transfer Station turnover sheets. Establishing the Transfer Station as an Enterprise Account is something to consider. The town may need to put the hauler for the Transfer Station out to bid soon, as there may be a lower cost option.

Brad reviews some of his budgets and where his department stands at this point. Additionally, he goes over some of the equipment that may need upgrades or to be utilized differently.

Meeting adjourned at 11:45am.

Steve Seddon

Alex Bowman

John Field