

# Town of Sandisfield

## Select Board

Minutes for Select Board meeting held on Monday, May 22, 2023 at 6:30PM at the Town Hall, 66 Sandisfield Road, Sandisfield, MA

Members present: Steve Seddon, John Field, Robert Fedell

### **1. Call to order: Note that the meeting is being recorded**

### **2. Brad Curry in for Culvert Bridge Replacement & Upcoming Project Update**

Brad reports that the culvert bridge construction will not begin on June 1, 2023 as originally anticipated. The construction firm, NJR, resubmitted a revised version of the project plans at the end of March. MassDOT now has to review these plans and re-approve them. NJR will not begin construction until receiving approval on the plans, but notes they may lose their spot with the precaster should the project be significantly delayed. Until the plans are approved by MassDOT, the culvert bridge project start and end date are to be determined. Brad and Jonathan will monitor this project closely, as it may impact the school bus routes.

Work on Town Hill Rd is still on schedule. Additionally, drainage work for Town Hill Rd will be put out to bid shortly.

### **3. DPW Employee Performance Bonus Review**

Brad submitted employee evaluations for his four employees which included recommendations for bonuses. All employees meet expectations and some demonstrate good leadership skills. Steve suggests Brad reach out to the Union Representative to confirm there is no conflict in the contract to promote one employee to Foreman. Brad will review these evaluations with each of the employees individually.

The Select Board approves Brad's recommended bonuses for all DPW employees.

### **4. Review Letter for American Legion Reps Confirming the Right of First Refusal**

Steve was informed that the American Legion Board had opted not to renew the lease with the Town of Sandisfield, and instead offered to rent the pavilion for a specific fee on definitive dates. Steve still feels as though a lease is necessary to assure both parties are accommodated. The Select Board will send a letter to the American Legion outlining their wish to renew the lease.

### **5. Annual Appointments**

One-Year Appointments	One-Year Appointments	Three-year Appointments
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Records Access Off - Douglas Miner	Alt Building Insp - Don Torrico	Registrars - John Burrows
Animal Inspector - Kim Spring	Wiring Insp - Jay Reynolds	COA - Shirley Spring, Linda Riiska, Barbara Cormier
Tree Warden - Vacant	Asst. Wiring Insp - Jeffrey Aloisi	Cultural Council - Ellen Croiber, Vacant
Fire Chief - Ralph Morrison	Asst. Wiring Insp - Robert Kimberly	Hist Comm - Liana Toscanini, Connie Canty
Asst. Fire Chief - Mike Morrison	Plumbing Insp - Charles Pease	ZBA - Barbara Cormier
Asst. Police Chief - Ralph Morrison	Asst. Plumbing Insp - Brian Middleton	
Emer. Man. Director - Mike Morrison	Veteran Service Director - Vacant	<b>Five Year-Appointments</b>
Building Insp - Paul Greene		Conservation Comm - Mary Turek

Item is tabled to allow more members to request or deny re-appointment.

## **6. Appointment Term Review – Cemetery, Recreation, Green, & Yanner Park Committee**

Cemetery, Recreation, Green, and Yanner Park Committee do not have member term expirations. This may cause members to become less involved without formally resigning. The Select Board will determine term expirations at their next meeting.

## **7. Year-End Transfers**

Beginning in May, funds can be transferred from one account to another if an account was under-budgeted, to cover unanticipated expenses, etc. Once reviewed and approved by the Select Board, the Finance Committee will do the same, and the transfer can be made thereafter.

The Year-End Transfer requests include \$8,000 from Public Safety Officer (PSO) to Fire Compensation, \$1,659 from PSO to Operations Maintenance & Repair, \$2,200 from Tax Title Lien to Town Share Medicare, and \$1,363.09 from PSO to Street-lighting.

A motion was made, seconded and so voted to approve all Year-End Transfers.

Steve Seddon	Aye
John Field	Aye
Robert Fedell	Aye

## **8. Town Manager Project List**

## **9. Town Manager Updates**

Items 8 & 9 are tabled in absence of the Town Manager.

## **10. Select Board Updates**

The Attorney General has approved the Cannabis Bylaw with some changes. The Planning Board will review the AG's comments/suggestions at their next meeting.

## **11. Future Agenda Items**

- Board/Committee Vacancy Advertisement
- Turtle Crossing signs at swamp by Rt. 57 York Lake entrance

## **12. Topics Not Anticipated**

## **13. Review and vote to approve minutes of meetings**

## **14. Review and sign purchase orders, warrants, and mail**

## **15. Adjourn Meeting**

Meeting adjourned at 7:12pm

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Steve Seddon

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John Field

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Robert Fedell