

# Town of Sandisfield

## Select Board

Minutes for Select Board meeting held on Tuesday, February 7, 2023 at 6:30PM at the Town Hall, 66 Sandisfield Road, Sandisfield, MA

Members present: Steve Seddon, Alex Bowman, John Field, Jonathan Sylbert

Called to order at 6:30PM

### **1. Call to order: Note that the meeting is being recorded**

### **2. Brad Curry in for DPW Updates**

Brad has reached out to Eversource requesting them to take down a tree with serious potential to fall and take out the powerlines, transformer and close the road. They have agreed and added the tree to their list of others to remove.

Constance Cooper has been hired as the DPW Admin Assistant. She has already started working and Brad is walking her through the job requirements. She will be evaluated after six months.

Brad is looking to purchase Road System & Sign Management Software, that will assist with reporting section repairs and complete road repairs. Brad will supply the Board with a demo on the software features.

Sandisfield was awarded \$500,000 for engineering costs for bridge maintenance/reconstruction. However, the town must apply for additional grants to cover the cost of any actual construction. There is concern that should the engineering be conducted now, it will be outdated by the time a grant is acquired to begin construction. This will be noted in a letter to assure the issue does not occur.

Brad reached out to the recycling company after noticing the sorting cost was more than what the town was getting back for the recycling, meaning the town owed money rather than getting funds back. While there was not much the company could do, as the value of the recyclables had decreased, they believe they may be able to save the town money elsewhere, including in mattress recycling costs.

Hauling at the Transfer Station will be put out to bid as the cost has nearly doubled from last year. Brad has requested a copy of the contract with their current hauler, which the company still has not provided.

Material, fuel, and overtime costs are reviewed, along with snow preparation and regular labor. A notice will be posted on the website notifying residents of the mud conditions on dirt roads and advice for dealing with them.

### **3. CORI Policy Options**

Sandisfield will copy the City of Cambridge's Criminal Offender Record Information (CORI) Policy. The policy will be available to view on the Select Board page on the town website.

### **4. BRPC Survey on Municipal Employees**

Jonathan will fill out and submit the survey on behalf of the town. The survey will assist in better understanding the conditions of the municipal crisis and the lack of succession.

### **5. Charter Committee Applicant**

A motion was made, seconded and so voted to appoint Brigitte Ruthman to the Charter Committee.

Steve Seddon	Aye
Alex Bowman	Aye
John Field	Aye

### **6. Town Manager Evaluation Form**

Each Select Board member will fill out an evaluation form. The Board will then review the completed evaluations in a Work Session with Jonathan on Friday, March 3, 2023 at 1:30pm before the Budget Work Session at 2:30pm.

### **7. Opioid Settlement Guidelines**

The Select Board has reviewed documents that will determine the amount to include on the warrant and will give guidance to the Accountant. Sandisfield will be awarded a total of \$916 in the settlement over the course of 15 years.

### **8. Town Manager Updates**

Jonathan worked with numerous department heads/committees on their budget submissions. The books should be closed and cash certified very soon. The budget review is scheduled to continue as Town Meeting is quickly approaching.

### **9. Select Board Updates**

The Select Board attended the School Committee meeting on Monday and found it to be very informative and effective.

### **10. Future Agenda Items**

### **11. Review and sign minutes of meetings, purchase orders, warrants, and mail**

## **12. Adjourn Meeting**

Meeting adjourned at 8:00pm

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Steve Seddon

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Alex Bowman

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John Field