

Town of Sandisfield

Select Board

Minutes for Select Board meeting held on Monday, September 19, 2022 at 6:30PM at the Town Hall, 66 Sandisfield Road, Sandisfield, MA

Members present: Steve Seddon, Alex Bowman, John Field, Jonathan Sylbert

Called to order at 6:30PM

1. Call to order: Note that the meeting is being recorded

2. One-day liquor license for the Nelson's, 19 Dodd Rd during Oktoberfest event

The Select Board signs the one-day liquor license. OktoberFest is a free Sandisfield event located at Looking Glass Gardens on October 9, 2022, 11am-3pm.

3. Review Robert Sampson, 18 West St Property Use

Steve summarizes the Select Board asked Robert Sampson to attend the meeting to assure that he has read the zoning bylaws and acquired a plot plan. Robert believes he is within the setbacks. It is suggested he present the plot plan to the Conservation Commission and Planning Board. Additionally, if Robert is occupying a temporary structure on the property during construction, BOH would need to sign-off on his waste disposal. Robert may consider applying for a temporary occupancy permit for a trailer/camper.

4. Discuss and vote to order GPS devices

Steve summarizes GPS units are going to be installed in DPW vehicles/equipment, and it's suggested to install in the Fire/Police vehicles as well. Each vehicle costs \$200 per year. Since neither Fire or Police budgeted for this expense, the funds can be taken out of Select Board Expenses until they can be budgeted for next fiscal year. The GPS units will not only assist in transparency and accountability, but determine replacement schedules and maintenance routines as well.

5. Right of Way/Stone Wall Letter to Mary Turek, 158 Sandisfield Rd

Steve reports Mary Turek has already agreed to remove the portion of her stonewall that is in the right of way. The Select Board will be sending her a letter to formalize this course of action. The Select Board signs the letter.

6. Discuss Transfer Station Winter Hours

Alex summarizes that 3-4 years ago the Transfer Station hours were increased. He suggests decreasing the hours of operation in the winter by 15%, or one hour per day since the Town currently spends more on the Transfer Station than it brings in. Should this seem ineffective, the town can revert back to its original schedule. It's noted that surrounding towns that are similar in size, including New Marlborough, Monterey, and Tolland, have less hours. The Select Board will revisit this conversation.

7. Town Manager Updates

Sandisfield's final ARPA payment of \$86,000 will be received on September 23, 2022.

There are two Americans with Disabilities Act grants available, a Planning grant and Project grant. This would be beneficial to get some upgrades to town buildings, including ramps. Jonathan believes the Planning grant is the most beneficial at this time. It is due at the end of the month.

The Silverbrook Bridge will be inspected by engineers on September 29, 2022. A municipal Small Bridge Grant was received for this project.

The Harm Reduction Van will be at Town Hall the third Monday of every month. Some items available for pickup at the program include sharp containers, narcan, contraceptives, and toiletries.

8. Select Board Updates

Steve reached out to the Tolland Select Board Chair, Steve DellaGiustina regarding the ambulance fees where he presented Ralph Morrison's suggested fee of \$1,000 for the ambulance ride, and \$1,300 for Advanced Life Support. The Tolland Select Board will be discussing the proposal at their next meeting.

The Ambulance fund is discussed. Jonathan will explore the options the fund has in regards to the dedication of only half the ambulance fee revenues to the Ambulance Stabilization Fund.

9. Future Agenda Items

- Tolland Ambulance Fees
- Review of STM warrant

- 10. Review and sign minutes of meetings, purchase orders, warrants, and mail**
- 11. Adjourn Meeting**

Meeting adjourned at 7:19pm.

Steve Seddon

Alex Bowman

John Field