

Town of Sandisfield

Select Board
May 31, 2022

Minutes for Select Board meeting held on Tuesday, May 31, 2022 at 7:00PM at the Town Hall Annex, 66 Sandisfield Road, Sandisfield, MA

Members present: Steve Seddon, Alex Bowman, John Field, Jonathan Sylbert

Called to order at 7:00PM

1. Call to order: Note that the meeting is being recorded

2. Convene joint meeting with Planning Board

Steve Seddon motions to open a joint meeting with the Planning Board. Alex Bowman seconds. Motion passes unanimously.

3. Discuss and vote to accept resignation and appointment to Planning Board

Lisa Leavenworth motions to designate Paul Guadette as Chair for the meeting. Barbara Cormier seconds. Motion passes.

Paul Adams has expressed consideration to fill the vacant position. He notes that he would like to be more involved in Sandisfield, and while he lost the race for School Committee, Planning Board was his second choice. Paul grew up in a family that was very active in their town, and has a good understanding of what goes into these types of committees.

Barabra Cormier motions to appoint Paul Adams as a member of the Planning Board until the next election. Paul Gaudette seconds. Motion passes unanimously.

Planning Board Roll-call vote: Lisa, yes, Bill, yes, Paul, yes, Barbara, yes
Select Board Roll-call vote: Steve, yes, Alex, yes, John, yes

4. Adjourn joint meeting with Planning Board

Steve motions to adjourn the joint meeting with the Planning Board. Alex seconds. Motion passes.

6. Discuss ARPA fund recommendations from Boards, Committees and Departments

Steve reports that he reached out to all the boards and committees for their recommendations on projects to be funded by ARPA. The majority of respondents supported using the funds towards broadband. Barabara Cormier suggested repainting the COA room. The Select Board also received a request for maintenance to the Arts Center. While ARPA funds can be allocated towards businesses, the Arts Center would have had to apply as such, therefore the funds cannot be used towards this project.

Steve proposes holding a Work Session to review their options for ARPA projects.

7. Discuss and act on changing of official Town posting place

Jonathan reports that most towns have adopted their website as their official posting place because posting elsewhere can cause issues with time constraints and not many residents visit Town Hall to look at the agendas. Jonathan suggests the Select Board vote to change the official posting place, but boards/committees are still held to standard practice until the agenda module is set up on the website and users are given a lesson on how to operate it. Physical agendas will still be posted on the bulletin board as a courtesy by the Town Clerk or Assistant to the Select Board & Town Manager.

Alex motions to adopt the website as the official town posting place. Steve seconds. Motion passes unanimously.

8. Discuss dilapidated vehicle bylaw

Jonathan reads the dilapidated vehicle bylaw. He notes that upon receiving a written complaint about a dilapidated vehicle, the Select Board should send a letter to the violator identifying the complaint and asking them to either provide a registration for the vehicle or request they remove it from the premises.

It's mentioned that the DPW has many dilapidated vehicles of their own. Jonathan has requested Brad begin on the process of removing these vehicles in the near future.

9. Town Clerk Updates

Douglas will be speaking with Joanne Olson about having the Historical Society assist with organizing the archives and genealogy requests. Just as well, he has been looking into more efficient options for permitting dog licenses. For the time being, Unipay will be implemented for online payment.

10. Interim Town Manager Updates

Jonathan reports that dilapidated buildings can be condemned in three ways: The Building Department can hire an engineer to visit the site and condemn the building, the Board of Health can condemn it on the basis of rodents, mold, etc, or the Fire Department can condemn any building that is a tinder threat.

It's reported that the Building Inspector revolving fund is not operating properly because the money is not being expended every year. Jonathan recommends the Select Board pay the Building Inspector salary, close out the revolving fund on July 1, 2022 and deposit all the money into Free Cash.

11. Select Board Updates

There is a discussion about the options for removal of the logs left on the side of the road after tree work. Jonathan suggests contacting Greenagers, who will collect the logs and deliver the wood to low-income families. John Field suggests compiling a list of families locally who would be interested in receiving the logs and organizing a delivery/pick-up system.

12. Future agenda items

5. Discuss and sign Year-End Transfers

Steve motions to transfer \$5,363.78 to Fire/EMS Salary, \$168.00 to Insurance & Bonds, and \$2,474.05 to Legal Services, all from Public Safety Officer Salary. John seconds. Motion passes unanimously.

13. Review and sign minutes of meetings, purchase orders, warrants, and mail

14. Adjourn Meeting

Meeting adjourned at 8:43PM.

Steve Seddon

Alex Bowman

John Field