

Sandisfield Planning Board
Special Meeting Minutes
Thursday, August 12, 2021 at 6:00PM
Via Zoom only

1. Open meeting. Present: Roger Kohler, chair; Bill Taylor, Secretary; Paul Gaudette. Also 2 community members. All were over zoom. Roger opened the meeting at 7 PM.
2. Bill presented the costs of various distribution options for Cannabis Bylaws survey. Including printing, a full mailing to all property owners would cost around \$1200. Doing just an every box every house (EBEH) to 425 addresses would cost less, but miss all living out of town. Using the lower EBEH rate for those 425 and regular postage to out of towners would reduce total to about \$900. Business Reply Mail has a high fee and handling rate on all mailed back surveys with a likely similar cost. We asked what we are actually wanting to accomplish and came up with a mix of distribution methods:
 - a. Email blast to town list
 - b. Put survey on town website (Roger uses Google Forms a lot and has less restrictions than Survey Monkey)
 - c. Leave paper copies from those not on internet at Transfer Station and Town Hall Annex
 - d. Leave drop boxes for returning paper surveys at the same 2 locations
 - e. Tom Christopher said the Sandisfield Times wants to cover the issue and can help get the word out in the September issue. He and Bill will work on the article.

It was mentioned there would be some duplication. Bill thinks it would be minimal and since this is not a vote but soliciting ideas and opinions we might even be able to spot the double dippers.

We voted to proceed with these 5 tasks. Roger moved, Bill seconded, unanimous. Roger will create Google Form survey, Bill will change return date to Oct 1 on some of the paper surveys, Bill and Roger and Paul will divide remaining tasks.

3. No Warrants to sign.
4. Open Mail: only 2 mandatory notifications from New Marlborough about permits
5. Topics not anticipated by the chair within 48 hours of meeting: Bill mentioned he is going to New Marlborough PB meetings when Dark Sky bylaws are being discussed. Roger and he agree that is the next thing to work on. Bill will be gone part of second week in October so we will need to reschedule the October meeting.
6. Adjourn meeting: At around 7:25 Roger moved, Bill seconded and we adjourned.