

Sandisfield Library Minutes

Date: November 26, 2018

Place: Sandisfield Library

Time: 12:30

Present: Clare English, Terry Spohnholz, Kathie Burrows, Sadie O'Rourke, and Mary Turek

Minutes of September 24, 2018, were accepted. Motion made by Clare and seconded by Kathie. All in favor.

Discussed the 2020 budget. Fred asked Clare about the budget submission. We are not notified about grants until the end of December and will not be able to submit a budget. Discussed wages.

Mary made a motion to purchase one new bookcase in the next fiscal year and to give a 2% raise to library personnel with Terry also to get \$1.00 per hour more per her hiring agreement when she completes her certification for library sub-professional. Seconded by Kathie. All in favor.

Librarian report: Kathie found better lights for the library that were installed and makes the library much brighter. Ebooks was using AXIS 360 and now are using SAILS. The librarian posted this information on the town website. An application was accepted to the Sandisfield Cultural Council for \$550 for Museum passes and additional children's material. The librarian has completed a third piece for certification for Library sub-professional. She now has completed Administration, Reference, and collections and has one more class to take.

Selling paperbacks: No one has been taking them. Clare made a motion to sell the paperbacks that we have. Seconded by Mary. All in favor.

Weeding collection: We will review what people are reading. We were reminded that we can always order from libraries that specialize in certain collections. Will look to start weeding books in the wintertime.

New business: Holiday break schedule. Will be closed the 24th January 2, 2018. Also, we are reminding patrons to call ahead to verify that the library is open with the winter weather.

Next meeting scheduled for January 28, 2018, at 12:30. Adjourned at 1:15 pm.

Respectfully submitted,

Mary L Turek