

SANDISFIELD CEMETERY COMMITTEE
MEETING MINUTES OF:
AUGUST 23, 2018 (FY2019)
AT LIBRARY - 6PM

CEMETERY COMMITTEE MEMBERS:

Chairperson-Kathie Burrows- -Secretary-Vicki Bakunis

Members: Brenda R. Larsson- Laurie Foulke-Green- Steve Harasyko

Superintendent of Cemeteries: Ben Campetti

Mowing Contractor: Bogie Muller

Meeting called to order at 6:05 pm by Kathie- Members present: Kathie, Vicki, Laurie, Steve, and Brenda
-Minutes taken by Vicki and typed by Kathie (Ben was absent)

Minutes as per Agenda:

- 1- Meeting opened at 6:05pm-Previous Meeting Minutes were read and signed.
- 2- There were no warrants for paying bills. The only mail received was an ad from "Heaven's Maid" a maintenances co. Since this is not need now, we will file it away for future reference. We discussed that the amount left in our FY18 budget was \$300.12 which will go back to the Town.
- 3- CIMS computer program was discussed: Kathie met with Janet from Colebrook but since she is new to this version she had little info. for us, but she shared how she retains her files & records. Kathie then met with Laurie & Brenda to view the demo of the CIMS program. Since Vickie could not attend she viewed it later. We must name or number the "Levels" we have at Center Cem. We decided to keep with what Ben is using and add a level for "Section/Names" as per the Map, copies given to each member. Ben uses "Lot" to describe the land area and "Plot" to describe the grave space which is designated as A B C and D. We need to discuss cremation with Ben.
- 4- Kathie picked up the HP Lap Top from the Town, but Dawn must set up our Town ID & email address on Tuesday 8/28/18. We will put discussion of cleaning stones date and tree removal on our next agenda.
- 5- Our next meeting is scheduled for Sept.20th -6pm at the Library.
- 6 -There were no Topics unanticipated.
- 7- Meeting adjourned at 7:30pm

Members Approved and Signed Minutes:

Kathie Burrows, Chairperson_____

Vicki Bakunis, Secretary_____

Laurie Foulke-Green_____

Steve Harasyko_____Absent_____

Brenda Larson_____