

Selectmen's minutes of meeting Oct. 24, 2017

Chairman Skrip called the meeting to order at 5:30 PM.

Those present: Fred Ventresco, Town Administrator. Mark Newman, Selectman; John Skrip, Selectman.

Discussed what to bring up at Town Office Staff personnel meeting tomorrow morning. Some items mentioned were: Permission to contact attorney needed, time sheets or other methods for staff to log daily worked hours, to notify Town Administrator of all absences in advance when at all possible.

The personnel policy was discussed. The Board will review the current policy and the one proposed by the former Interim Administrator Rick White and then present a draft to staff for their input.

Discussed the upcoming budget process, mainly the forms to be sent. Town Administrator Fred Ventresco showed the Board the modifications of the forms he had done so far. The Board agreed to run these by Joe Gelinas, the Chair of the Finance Committee, to gather his input first. He and the Town Administrator will come up with proposals for the Selectmen to consider.

The Board would also like the highway superintendent to start doing bi-weekly plans of what is on his agenda for that period. They would like a vehicle condition report as well.

The Board would like to have another one of these Special meetings with the Town Administrator on Tuesday November 7, 2017, at 5:00 PM.

Selectperson Newman made a motion at 6:05 PM to enter into Executive Session for the purpose of discussing contract negotiations and to adjourn immediately after. A roll call vote was taken, John, yes, Mark, yes

John Skrip

Mark Newman

Selectmen's minutes of Executive Session Oct. 24, 2017
Called to order at 6:05 p.m.

Executive Session

Discussed the contract terms for the recently hired Town Administrator, Fred Ventresco. Mr. Ventresco was granted fully paid health insurance premiums by the Town, and is thus not required to pay the current standard 30% share. Mr. Ventresco is to review the draft contract given by the former Interim Town Administrator/Consultant, Rick White, and send the Board any reasonable modifications he would like and the Board will consider them.

Roll call to exit Executive Session at 6:40 PM, John, yes, Mark, yes

John Skrip

Mark Newman