

Selectmen's minutes of meeting April 26, 2021

Members present: George Riley, Mark Newman, Dolores Harasyko, Admin. Asst.

Members absent: Brian O'Rourke

Called to order at 7:04 p.m.

Remote participation information provided.

Reviewed and signed minutes of meetings.

Reviewed and signed purchase orders.

Discussed the record storage facility. Mark continues to obtain quotes. George has contacted two business regarding digitizing the records. The Mass Library System digitizes for free, they do not do the organization or records retention. King Information Systems specializes in the entire process. They will come out to do an inventory and provide an estimate of cost and time. They will perform the records retention process. They have done this work for the towns of Huntington, Worthington and Blandford. They will work with the Mass Library System. A possible outcome would be that they reduce our records by 50%. Some records can not be destroyed. Mark asked about the process and cost. Do we need to take the records out of the current storage building. George responded that we will need an area for them to work so we will need to possibly rent a trailer. The cost is \$600 per day.

Mark got in touch with the building inspector regarding the new records storage facility. We do not need Mass stamped plans. He is getting quotes for purchasing a container with a controlled environment including heat and electricity.

George has made an appointment with King Information Systems for a walk through on May 10. Nina Carr would like the Town Clerk to be included in this process.

The Council on Aging will be holding a Meet the Candidates meeting on May 6 at 6:30 p.m. at the Old Town Hall. Barbara Cormier stated some people would like a Zoom meeting but we do not have the equipment such as a webcam or microphone. George responded that a Zoom meeting can be done from a laptop.

Discussed future Selectmen's meetings. George reviewed that buildings are now open with social distancing and masks required. He has received one request from William Taylor to continue Zoom meetings although he also feels in person is beneficial. George would like to continue using in person and Zoom. We will table further discussion until George can follow up with Joanne regarding the cost.

Nina Carr would like a ruling from the Board of Health regarding the opening of Town buildings. Leslie Garwood stated that there is a large group of second homeowners that are not able to attend the Monday night selectmen's meetings and would like them to continue Zoom meetings so that they can participate.

There are no future agenda items at this time.

Reviewed mail

Reviewed and signed warrants

Meeting adjourned at 7:30 p.m.

George Riley

Mark Newman