

Selectmen's minutes of Work Session Wednesday, Dec. 9, 2020

Members present: Brian O'Rourke, George Riley, Mark Newman
Brad Curry, Dolores Harasyko

Remote participation information provided for the public

Called to order at 3:00 p.m.

Discussed the transfer station bills. Some of the invoices go to the DPW and some to the Selectmen's mail. Brad suggested looking into having the mail delivered to the Town Hall Annex. We could have a cluster of mail boxes with all the departments having their own individual box.

Discussed options for online payment through Permit Eyes for purchasing the annual transfer station sticker.

Dolores reviewed the accounting and record keeping for the sales of the stickers and the coupons for electronic collection. She is concerned that the attendant is accepting cash. She keeps a log on all the electronic items collected which also includes the name and address of the person disposing of the items. Going forward the Town Clerks office will continue to sell the annual transfer station sticker and coupons for electronics. Brad will set up a log for the transfer station attendant who will be able to collect checks only for electronics. Moving forward we will look into a portal on Permit Eyes that will allow the purchase of the stickers. This will allow the homeowner to purchase their sticker online from their cell phone while at the transfer station and show the receipt to the attendant.

Mark addressed the hourly pay for the transfer station attendant. He works part time for the DPW and part time at the transfer station for a total of 40 hours. He took a cut in pay working at the transfer station. Now that the transfer station is under the supervision of the DPW he should make the same rate for both jobs. We will place this on next weeks agenda to vote on.

Brad explained that Eversource will replace the light at the transfer station.

The Clerks office will continue to collect and records money collected. The DPW will now take over the budget and process the invoices.

Meeting adjourned at 3:48 p.m.

Brian O'Rourke

George Riley

Mark Newman

