

Selectmen's minutes of work session meeting Dec. 12, 2018

Members present: Mark Newman, Brian O'Rourke, George Riley, Fred Ventresco
Dolores Harasyko, Admin. Asst.

Called to order at 2:10 p.m.

Discussion on minutes of meetings.

George followed up with the police chief regarding the marking of the police vehicles. The chief was amenable to marking one of the vehicles.

Fred presented the following budgets:

Cemetery Comm: They are increasing the expenses by \$500. They are requesting a \$100 stipend per members. The selectmen agreed that it's merit is reasonable but the stipend wouldn't be fair to all other boards and committees. Fred will have the Chair Kathy Burrows come in to discuss. The stipend is for data entry for the cemetery computer program. Dolores suggested a Senior Tax Workoff for the data entry.

Operation and Maintenance of Town Properties:

This year we will take the "repairs" line out and give it its own budget line. Fred broke out all utilities, alarm systems, exterminator, copier rental and a few other items. The Operation and Maintenance budget total will be \$57,750 and the Repairs of Town Properties budget will be \$20,000 which is a total decrease of \$9,000, 11%. We anticipate funding from the Green Communities Grant.

Board of Assessors: There is an overall increase of 2%, \$60,360.39 to \$61,526.43.

Technology: Increased by 2.1%, from \$33,282 to 33,988. This includes two new computers, web site hosting fees, the dot.gov name, and software licenses. Discussed the necessary upgrades for the Assessors/Tax Collector/Treasurer office. We need approximately \$3,000 for back up services and \$7,000 for wiring. George reviewed the Community Compact Grant. This could be used to upgrade the Old Town Hall as well. There is enough in the operation and maintenance budget to do these upgrades this year.

Police Dept. budget updates: They submitted an updated salary budget. The Police Chief is requesting a 45% increase in his stipend plus a 2% in hourly. The Assistant Police Chief salary is increased by 18%. Patrol hours increased by 12 hours a week. Fred to follow up on increased patrol hours. He will poll comparable towns for hours of operation and salaries.

Planning Board: Level funded

Dept. of Public Works:

Snow and Ice: Expenses are level funded, salaries up by 2%.

Conservation Consultation Fees: Level funded at \$10,000.

Highway and Bridges: Salaries up by 2% from \$229,419 to \$234,855. Expenses are level funded.

Machinery & Maintenance: Salaries up by 2% from \$5,000 to \$5,100. Expenses reduced by \$10,000, went from \$80,000 to \$70,000.

Tree Removal: Increased from \$10,000 to \$12,500.

Mowing and Maintenance of Town Properties: We will level fund for now.

Reviewed committees that Fred will contact to come in: Recreation Committee, Cemetery Committee, Yanner Park Committee, he will discuss by phone more info from the Police Dept. and the Finance Committee.

Meeting adjourned at 3:45 p.m.

Mark Newman

Brian O'Rourke

George Riley