



Town of Sandisfield

Board of Health

66 Sandisfield Rd, Suite 5

Sandisfield, MA 01255

Sandisfield Board of Health

Meeting Minutes

Wednesday, January 10th, 2024 @ 5:30 pm
Old Town Hall, 3 Silverbrook Rd, Sandisfield, MA
Hybrid with Zoom Option

Present in Person: Keith Larson (BOH Chair), Brigitte Ruthman (BOH), Jason Dragonetti (SBPHC Agent)

Absent: Steve Rubenstein (BOH)

Present via Zoom: Jayne Smith (SBPHC), Ellen Hill

1. Meeting Minutes

- a) **Approval of minutes from October 18, 2023 Meeting.**
- b) **Discuss Minutes from December 13, 2023 Meeting**

Brigitte Ruthman made a motion to approve the October and December 2023 minutes, Keith Larson seconded the motion. Motion carried 2-0

2. New Business

- a) **HHAN Contact, Arbovirus Coordinator Contact:** Jayne Smith explained that each BOH must have a HHAN contact and an Arbovirus Coordinator. Brigitte Ruthman made a motion to have Keith Larson be designated as the HHAN contact and for Jayne Smith to be designated as the Arbovirus Coordinator for the Sandisfield BOH. Keith Larson seconded the motion. Motion carried 2-0.
- b) **FY24 Q2 Public Health Nursing Report:** Jayne Smith introduced the FY24 Q2 report to the BOH. Brigitte Ruthman asked about the TB cases listed. Jayne explained that these are all latent TB cases that were caught through screening of individuals who were exposed but do not have active cases.

3. Old Business

- a) **Update on 12 W Hubbard Rd Housing:** Jason Dragonetti explained that we did go to housing court and the judge approved an order that the trailer must be vacated by January 12th, all utilities must be disconnected by January 13th. Jason, Jayne and a police officer will be doing an inspection at the property between 11-12pm on Tuesday, January 16th and will go back in court the following day to discuss results of the inspection and compliance. Jayne and Jason will be meeting on Friday with town council to discuss this case. Brigitte asked if we could provide resources if the owner/occupants needed a place to go. Jayne said no assistance had been requested but those resources could be provided.
- b) **Update on 241 Sandisfield Rd. / McAteer Excavating:** The septic tank has an alarm installed to prevent overflow and the owner is attempting to address drainage before the septic system is reinstalled. Jason has been speaking with the owner and the installer and the installer appears to

be committed to finishing the project.

- c. **12 Dodd Rd:** We do have an Order to Correct with the remaining issues that gives 6/1/24 compliance dates and assigns responsibility to the owner. If these items are not done in this time frame, we will need to push harder for compliance.
- d. **Clerk Position:** Keith Larson had given someone Jasons' name and phone number and he should be getting ahold of Jason or Jayne to get more information. Neither Jason nor Jayne had heard from anyone.

4. Agent Updates

- a. **BOH Full Circle/PermitEyes:** Jason reported that before the next meeting we will have a beta site for online permitting and it will soon be ready for the town. There have been signoffs created for conservation commission and building and the map/lot are going to be uploaded ahead of time.

5. BOH Member Updates: No BOH Updates

6. Citizen Speak Time

Ellen Hill expressed concern that the septic system at 17 S. Sandisfield Rd is getting better and it is bigger and she is concerned about drainage. Jason stated he has been out 3 times and does not see any public health concern from a septic system aspect.

7. Topics Not Anticipated by the Board

Adjourned Keith Larson adjourned meeting at 5:58