

Town of

**SANDISFIELD**

MASSACHUSETTS



ANNUAL REPORT  
of the  
TOWN OFFICERS



FOR THE YEAR ENDING DECEMBER 31, 2018



**WARRANT FOR FISCAL YEAR 2020**



TOWN MEETING  
May 18, 2019



TOWN ELECTIONS  
May 20, 2019

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## ELECTED OFFICERS OF THE TOWN OF SANDISFIELD

### MODERATOR

Simon B. A. Winchester.....	258-4564	2019
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### TOWN CLERK

Dolores Harasyko.....	258-4711	2020
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### BOARD OF SELECTMEN

George Riley .....	269-6826	2019
Mark Newman.....	269-7345	2020
Brian O'Rourke.....	258-2581	2021

### BOARD OF ASSESSORS

Bethany R. Perry.....	258-4172	2019
Steven Kopiec.....	258-4141	2020
Kathie Burrows.....	258-4943	2021

### SCHOOL COMMITTEE

John Skrip, Jr.....	258-4788	2019
Nick DellaGiustina.....	258-2821	2020
Billie Anderson Pachulski.....	652-0252	2021

### BOARD OF HEALTH

Kim Spring.....	258-4450	2019
Victor Hryckvich.....	717-0592	2020
Roger Kohler.....	429-6628	2021

### PLANNING BOARD

Paul Gaudette.....	429-1058	2019
Thomas Jacobs.....	258-4535	2020
Vacancy .....		2021
Roger Kohler.....	429-6628	2022
Willard R. Platt, Jr.....	258-4800	2023

### LIBRARY TRUSTEES

Clare M. English.....	258-4901	2019
Kathie Burrows.....	258-4943	2021
Mary Turek.....	258-4430	2022

### CONSTABLES

John Burrows.....	258-4943	2020
Nazario Sanchez.....		2020

## APPOINTED TOWN OFFICIALS

### FINANCE COMMITTEE

Joe Gelinas.....	781-801-2024	2019
Bogart Muller.....		2019
Kathy Jacobs.....	258-4535	2020
Roger Brown.....		2021
Alex Bowman.....	447-3915	2021

### BOARD OF REGISTRARS

Clare M. English.....	258-4901	2019
Pauline Bakunis.....		2020
Margaret O'Clair.....	258-4400	2021
Eugene English.....	258-4901	2021
Town Clerk.....	258-4711	By Law

### ZONING BOARD OF APPEALS

John Burrows.....	258-4943	2019
Paul Gaudette.....	429-1058	2020
Alex Bowman.....	447-3915	2021

### CONSERVATION COMMISSION

Stephan Harasyko.....	258-4460	2019
Clare English.....	258-4901	2020
Vacancy.....		2021
Paul Gaudette.....	429-1058	2022
Mary Turek.....	258-4430	2023

### HISTORICAL COMMISSION

Vacancy.....		2019
Vacancy.....		2020
Vacancy.....		2020
Vacancy.....		2021
Vacancy.....		2021

### ENERGY COMMISSION

Vacancy.....		2019
Vacancy.....		2020
Vacancy.....		2021

### SANDISFIELD CULTURAL COUNCIL

Rosanne Skrip.....	258-4788	2019
Ellen Croibier Fischman.....	258-2861	2019
Roseann Hoekstra.....	258-4968	2019
Billie Anderson Pachulski.....	652-0252	2020
Vacancy.....		2020



Connie Canty Donaldson.....	258-4941	2021
Vacancy.....		2021

#### COUNCIL ON AGING

Anina Carr.....	258-3314	2019
Shirley Spring.....	258-4450	2020
Linda Riiska.....	258-4816	2020
Barbara Cormier.....	258-4402	2020
Ann Wald.....	258-4415	2021

#### ELECTION OFFICIALS

Deborah Harris, Inspector	Laurie Foulke Greent, Inspector
Shirley R. McArthur, Clerk/Warden	Kathie Burrows, Inspector
Laura Rogers-Castro, Inspector	Bob Greenfield, Inspector
Mario Castro,Jr., Inspector	Brenda Larson, Inspector
Connie Canty-Donaldson, Inspector	Teresa Della Giustina,Inspector
Vicki Bakunis, Inspector	
Dolores Harasyko, Town Clerk	Pauline Bakunis, Asst. Town Clerk

TOWN ADMINISTRATOR – Fred Ventresco	258-4711, Ext. 1
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TREASURER/TAX COLLECTOR – Terry Spohnholz	258-4711, Ext. 4
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TOWN ACCOUNTANT – Margaret McClellen	258-4711, Ext. 5
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TOWN COUNSEL -	Kopelman & Paige
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CHIEF OF POLICE	Michael D. Morrison	258-4742
Assistant Chief of Police	Ralph E. Morrison	258-4742

FIRE CHIEF	Ralph E. Morrison	258-4742
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EMERGENCY MANAGEMENT DIRECTOR	John Burrows	258-4943
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HIGHWAY SUPERINTENDENT	Bradley Curry	258-4979 or cell 413-717-7627
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VETERANS' SERVICE DIRECTOR	Laurie Hils	528-1580
Great Barrington, MA 01230		
Local Town Representative	Peter Levine	258-2861

ANIMAL INSPECTOR	Kim Spring	258-4450
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BUILDING INSPECTOR	Eric Munson, Jr.	258-4590
Asst. Building Inspector	Robert Sullivan	413-348-5756 cell 413-357-8810 home

PLUMBING INSPECTOR	Brian Middleton	269-7269
Asst. Plumbing Inspector	Mark Levernoch	623-5881

FIRE INSPECTOR	Eric Munson, Jr.	258-4590
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WIRING INSPECTOR	Jay Reynolds	1-860-798-2578
Asst. Wiring Inspector	Jeffrey Aloisi	413-229-3696
Asst. Wiring Inspector	Robert Kimberley	

CEMETERY COMMISSION, LICENSE BOARD, FENCE DRIVERS, FLOOD  
CONTROL COMMISSION – Board of Selectmen

TREE WARDEN, DUTCH ELM, GYPSY MOTH – Highway Superintendent

**THE ANNUAL TOWN MEETING WILL BE HELD AT THE FIRE STATION #2,  
207 SANDISFIELD ROAD, ROUTE 57. THE ANNUAL TOWN ELECTION WILL BE  
HELD AT THE OLD TOWN HALL, 3 SILVERBROOK ROAD.**

**WARRANT FOR THE ANNUAL TOWN MEETING  
MAY 18, 2019**

Commonwealth of Massachusetts, Berkshire, ss.  
To the Constable of the Town of Sandisfield

Greetings:

In the name of the Commonwealth of Massachusetts, you are required to notify and warn the inhabitants of said town, qualified to vote in elections and town affairs, to meet at the **Fire Station #2, 207 Sandisfield Rd., Route 57**, Saturday, May 18, 2019 at 10:00 am for the transaction of town business and on Monday, May 20, 2019 at **The Old Town Hall, 3 Silverbrook Road**, from 10:00 am until 8:00 pm for the Annual Town Election.

Article 1. To see if the Town will vote to accept the reports of the Town Officers.

Article 2. To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for General Government Administration purposes the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
BERK. REG. PLAN. COMMISS.	\$ 711.26	\$ 750.00	\$ 38.74
FEDERAL CENSUS WORKER SALARIES	\$ 2,500.00	\$ 600.00	(\$ 1,900.)
LEGAL SERVICES	\$ 12,500.00	\$ 17,500.00	\$ 5,000.00
MODERATOR SALARY	\$ 150.00	\$ 150.00	0
MODERATOR EXPENSE	\$ 1.00	\$ 100.00	\$ 99.00
SELECT BOARD SALARY	\$ 53,399.56	\$ 54,699.75	\$ 1,300.19
SELECT BOARD EXPENSE	\$ 6,805.00	\$ 6,805.00	0
EMPLOYEE INCENTIVE	\$ 0	\$ 10,000.00	\$ 10,000.00
TECHNOLOGY SALARY	\$ 2,754.00	\$ 2,810.00	\$ 56.00
TECHNOLOGY EXPENSE	\$ 30,528.00	\$ 31,488.00	\$ 960.00
TOWN ADMINISTRATOR SALARY	\$ 68,250.00	\$ 70,146.34	\$ 1,896.34
TOWN ADMINISTRATOR EXPENSE	\$ 2,815.00	\$ 3,525.00	\$ 710.00
TOWN CLERK SALARY	\$ 27,315.00	\$ 27,093.00	\$ (222.00)
TOWN CLERK EXPENSE	\$ 8,444.00	\$ 9,324.00	\$ 880.00
	<b>\$ 216,172.82</b>	<b>\$ 234,991.09</b>	<b>\$18,818.27</b>

Select Board Vote: Unanimous

Finance Committee: Unanimous except for the Town Clerk's Expenses 2-0-1

Article 3: To see if the Town will vote to appropriate \$20,000.00, or any other sum, for Software Upgrades to connect the Tax Collector/Treasurer and Assessors Offices, including all incidental and related expenses, and to meet that appropriation transfer \$20,000.00, or any other sum, from Free Cash, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 4: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, for General Government Finance purposes the following sums, or any other sum(s) for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
ASSESSOR SALARIES	\$ 48,935.39	\$ 50,165.65	\$ 1,230.26
ASSESSOR EXPENSES	\$ 3,425.00	\$ 3,750.00	\$ 325.00
ASSESSOR TRI RECERT.	\$ 8,000.00	\$ 8,000.00	0
AUDIT	\$ 3,500.00	\$ 3,500.00	0
FINANCE COMMITTEE SALARIES	\$ 1,500.00	\$ 2,400.00	\$ 900.00
FINANCE COMMITTEE EXPENSES	\$ 325.00	\$ 475.00	\$ 150.00
RESERVE FUND	\$ 15,000.00	\$ 15,000.00	0
TOWN ACCOUNTANT SALARIES	\$ 18,628.00	\$ 24,960.00	\$ 6,332.00
TOWN ACCOUNTANT EXPENSES	\$ 9,000.00	\$ 3,350.00	\$ (5,650.00)
TREASURER/TAX COLLECTOR SALARIES	\$ 36,700.56	\$ 41,224.60	\$ 4,524.04
TREASURER/TAX COLLECTOR EXPENSES	\$ 4,112.00	\$ 5,437.00	\$ 1,325.00
TREASURER'S TAX LIEN	0	\$ 17,500.00	\$ 17,500.00
	<b>\$ 149,125.95</b>	<b>\$ 175,762.25</b>	<b>\$ 26,636.30</b>

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 5: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for Employee Benefits and Insurance the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
BERKSHIRE COUNTY RETIRE.	\$ 75,190.00	\$ 74,738.00	\$ (452.00)
INSURANCE AND BONDS	\$ 58,016.00	\$ 58,016.00	0
EMPLOYEE BENEFITS	\$ 83,705.40	\$ 123,800.32	\$ 40,094.82
TOWN SHARE MEDICARE	\$ 9,000.00	\$ 9,180.00	\$ 180.00
UNEMPLOYMENT INSURANCE	\$ 6,400.00	\$ 6,400.00	0
	<b>\$ 232,311.40</b>	<b>\$ 272,134.22</b>	<b>\$ 39,822.82</b>

Select Board Vote: Unanimous

Finance Committee Vote: Unanimously does not support

Article 6: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for the Highway Department the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
HIGHWAY CONSERVATION CONSULTANT FEE	\$ 10,000.00	\$ 10,000.00	\$ 0
HIGHWAY MACHINERY MAINT. SALARIES	\$ 5,000.00	\$ 5,100.00	\$ 100.00
HIGHWAY MACHINERY MAINT. EXPENSE	\$ 80,000.00	\$ 70,000.00	\$ (10,000.00)
HIGHWAY MOWING/CEM MAINT.	\$ 8,500.00	\$ 8,500.00	0
HIGHWAY SNOW/ICE SALARIES	\$ 34,000.00	\$ 34,680.00	\$ 680.00
HIGHWAY SNOW/ICE MAINTENANCE	\$ 141,000.00	\$ 141,000.00	0
HIGHWAY TREE ACCOUNT	\$ 10,000.00	\$ 12,500.00	\$ 2,500.00
HIGHWAY/BRIDGES SALARIES	\$ 229,419.40	\$ 236,880.48	\$ 7,461.08
HIGHWAY/BRIDGES EXPENSES	\$ 58,420.00	\$ 58,420.00	0
	<b>\$ 576,339.40</b>	<b>\$ 577,080.48</b>	<b>\$ 741.08</b>

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous except for Highway Mowing/Cem Maint. 4-0-1

Article 7: To see if the Town will vote to appropriate \$45,000.00, or any other sum, for the purchase and equipping of a new F350 Pickup Truck, or equivalent, with plow package and to meet that appropriation transfer \$45,000.00, or any other sum from Free Cash, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 8: To see if the Town will vote to appropriate \$60,000.00, or any other sum, for the purchase and equipping of a Used Loader Backhoe, or equivalent, with extend a hoe and to meet that appropriation transfer \$60,000.00, or any other sum from Free Cash, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 9: To see if the Town will vote to accept and spend any monies for Chapter 90 projects approved by the Mass Highway Department for Fiscal Year 2020, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: NA

Article 10: To see if the Town will vote to appropriate \$57,384.56, or any other sum, for the Public Safety Officer Salary for Fiscal Year 2020 and to meet that appropriation raise from taxation \$22,384.56, or any other sum, and transfer \$35,000.00, or any other sum, from Free Cash, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 11: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for Public Safety purposes the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
BC SHERIFF CONTROL (911)	\$ 9,827.76	\$ 10,024.00	\$ 196.24
EMERGENCY MANAGEMENT REVOLVING	\$ 2,800.00	\$ 2,800.00	0
SO. BERK. REG. EMER. PLAN. COMM.	\$ 500.00	\$ 500.00	0
FIRE AMBULANCE EQUIP.	\$ 21,318.00	\$ 21,744.00	\$ 426.00
FIRE AMBULANCE TRAINING	\$ 4,000.00	\$ 6,780.00	\$ 2,780.00
FIRE DEPT. SALARIES	\$ 12,000.00	\$ 12,240.00	\$ 240.00
FIRE DEPT/AMBUL. MAINT.	\$ 30,785.00	\$ 35,446.00	\$ 4,661.00
FIRE HOUSE RENTAL/LEGION	\$ 3,500.00	\$ 3,570.00	\$ 70.00
FIRE HOUSE RENTAL/ROUTE 57	\$ 6,000.00	\$ 6,120.00	\$ 120.00
FIRE/EMS COMPENSATION	\$ 32,931.00	\$ 33,954.00	\$ 1,023.00
POLICE DEPT. SALARIES	\$ 57,521.32	\$ 63,700.54	\$ 6,179.22
POLICE DEPT. EXPENSES	\$ 14,025.00	\$ 16,650.00	\$ 2,625.00
STREET LIGHTING	\$ 3,785.00	\$ 4,800.00	\$ 1,015.00
	<b>\$ 198,993.08</b>	<b>\$ 218,328.54</b>	<b>\$ 19,335.46</b>

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 12: To see if the Town will vote to appropriate \$7,140.00 for the ALSS Intercept Service and to meet that appropriation transfer \$3,940.00 from Free Cash and raise from taxation \$3,200.00, or any other sum, for Fiscal Year 2020, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 13: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for Community Benefits purposes the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
BRIEN MENTAL HEALTH	\$ 450.00	\$ 450.00	0
COMMUNITY HEALTH PROGRAM (CHP)	\$ 1,000.00	\$ 1,000.00	0
ELDERLY TRANSPORTATION	\$ 4,834.00	\$ 4,834.00	0
MEMORIAL DAY PARADE	\$ 2,000.00	\$ 2,000.00	0
PORCHLIGHT VNA	\$ 3,180.00	\$ 3,180.00	0
VETERANS SERVICE DISTRICT	\$ 3,811.76	\$ 3,888.24	\$ 76.48
	<b>\$ 15,275.76</b>	<b>\$ 15,352.24</b>	<b>\$ 76.48</b>

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous



Article 14: To see if the town will vote to appropriate \$45,000.00, or any other sum, for Veterans Benefits for Fiscal Year 2020 and to meet that appropriation raise by taxation \$20,709.00, or any other sum, and transfer \$24,291.00, or any other sum, from Free Cash, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 15: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for Health and Sanitation purposes the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
ANIMAL CONTROL/DOG OFFICER SALARIES	\$ 1,800.00	\$ 1,836.00	\$ 36.00
ANIMAL CONTROL/DOG OFFICER EXPENSES	\$ 1,000.00	\$ 1,000.00	0
BOARD OF HEALTH SALARIES	\$ 1,000.00	\$ 2,667.00	\$ 1,667.00
BOARD OF HEALTH EXPENSES	\$ 1,000.00	\$ 1,000.00	0
INSPECTOR OF ANIMALS SALARY	\$ 500.00	\$ 510.00	\$ 10.00
SOLID WASTE DISPOSAL SALARY	\$ 0	\$ 17,784.00	\$ 17,784.00
SOLID WASTE DISPOSAL EXPENSES	\$ 60,000.00	\$ 42,216.00	\$ (17,784.00)
	<b>\$ 65,300.00</b>	<b>\$ 67,013.00</b>	<b>\$ 1,713.00</b>

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 16: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for Educational purposes the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
SCHOOL COMM. MEMBERS SALARIES	\$ 1,300.00	\$ 1,300.00	0
SCHOOL OPERATIONS	\$1,443,802.43	\$1,565,370.00	\$ 121,567.57
	<b>\$1,445,102.43</b>	<b>\$1,566,670.00</b>	<b>\$ 121,567.57</b>

Select Board Vote: Unanimously does not support

Finance Committee Vote: 2-2

Article 17: To see if the Town will vote to appropriate for the Library Account \$17,155.20 or any other sum, for Fiscal Year 2020: \$12,912.20, or any other sum, for salaries and \$4,243.00, or any other sum, for expenses which include, but are not limited to the Mass Catalog System and e-books and to meet that appropriation to raise by taxation \$15,187.24, or any other sum(s), and transfer \$1,967.96 from Library Incentive Grant \$1,739.24, from the Municipal Equalization Grant \$209.76, and from the Non-Resident Grant \$18.96, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 18: To see if the Town will vote to raise and appropriate \$700.00, or any other sum, for the purchase and installation of book shelves at the Sandisfield Free Public Library, including any other incidental and related expenses, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 19: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for Boards and Committees the following sums, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
CEMETERY COMMITTEE SALARY	\$ 0	\$ 500.00	\$ 500.00
CEMETERY COMMITTEE EXPENSES	\$ 5,000.00	\$ 5,000.00	0
CONSERVATION COMM. SALARY	\$ 1,734.00	\$ 1,760.00	\$ 26.00
CONSERVATION COMMITTEE	\$ 1,020.00	\$ 1,020.00	0
COUNCIL ON AGING	\$ 3,150.00	\$ 3,150.00	0
CULTURAL COUNCIL/TOWN	\$ 250.00	\$ 250.00	0
HISTORICAL COMMITTEE	\$ 1.00	\$ 1.00	0
PLANNING BOARD SALARIES	\$ 1,550.00	\$ 1,550.00	0
PLANNING BOARD EXPENSES	\$ 1,000.00	\$ 1,000.00	0
RECREATION COMMITTEE	\$ 4,500.00	\$ 7,000.00	\$ 2,500.00
ZONING BOARD SALARIES	\$ 1.00	\$ 1.00	0
ZONING BOARD EXPENSES	\$ 1.00	\$ 500.00	\$ 499.00
	<b>\$ 18,207.00</b>	<b>\$ 21,732.00</b>	<b>\$ 3,525.00</b>

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 20: To see if the Town will vote to appropriate \$25,365.00, or any other sum, for the Yanner Park Committee Expenses and to meet that appropriation transfer \$25,365.00, or any other sum, from the Yanner Park Stabilization Account, or take any other action thereon.

Requires a 2/3 vote

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 21: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for General Government Buildings and Operations and Maintenance the following sum, or any other sum(s), for the following Fiscal Year 2020 expenses/accounts, or take any other action thereon.

ACCOUNT	FY19 APPROP	FY20 REQUEST	INCR/(DECR)
CUST TOWN BUILDING SALARIES	\$ 12,367.00	\$ 12,618.00	\$ 251.00
OPER/ MAINT ALL TOWN PROPERTIES SALARIES	\$ 1,000.00	\$ 1,000.00	\$ 0
OPER/MAINT BUILDINGS EXPENSES	\$ 85,000.00	\$ 57,750.00	\$ (27,250)



REPAIR & MAINT OF TOWN PROPERTIES EXPENSES	\$ 0	\$ 20,000.00	\$ 20,000.00
VEHICLE FUEL ACCOUNT	\$ 40,700.00	\$ 40,700.00	\$ 0
	\$ 139,067.00	\$ 132,068.00	\$ (6,999)

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 22: To see if the Town will vote to raise and appropriate \$100,000, or any other sum, for the Stabilization Trust Fund for Fiscal Year 2020, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 23: To see if the Town will vote to appropriate \$300,000.00, or any other sum, for the Capital Improvement Stabilization Account and to meet that appropriation transfer \$300,000.00, or any other sum from Free Cash, or take any other action thereon.

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 24: To see if the Town will vote to appropriate \$200,000.00, or any other sum, for the Capital Improvement Stabilization Account and to meet that appropriation transfer \$200,000.00, or any other sum from the Stabilization Trust Fund, or take any other action thereon.

Requires a 2/3 vote

Select Board Vote: Unanimous

Finance Committee Vote: Unanimous

Article 25: To see if the Town will vote to fix the salary of all elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws as amended for Fiscal Year 2020 as follows, or take any other action thereon:

Moderator.....	\$ 150.00 per year
Town Clerk.....	7,201.00 per year
Selectmen.....	4,000.00 per year
Assessors.....	2,294.00 per year
School Committee Chairman.....	500.00 per year
School Committee Member.....	400.00 per year
Library Trustee.....	25.00 per year
Constables.....	15.30 per hour

Article 26: To see if the Town will vote pursuant to the provisions of M.G.L.C. 44, Section 53E½ to establish Fiscal Year 2020 spending limits for the revolving funds appearing in Section 6, Chapter 4 of the Town Bylaws, as follows, or take any other action thereon:

a) Board of Health – Town Sanitary Inspector.....	\$ 7,500.00
b) Building Dept. – Town Plumbing Inspector.....	2,500.00
c) Building Dept. – Town Building Inspector.....	4,500.00

d) Building Dept. – Town Wiring Inspector.....	2,500.00
e) Building Dept. – Town Gas Inspector.....	2,500.00
f) Dog Licensing Fees – Town Clerk.....	2,500.00
g) Transfer Station Sticker – Board of Selectmen.....	65,000.00
h) Legal Ad Fees – Town Accountant.....	2,000.00

Article 27: To see if the Town will vote to amend the General Bylaws by inserting the following new Bylaw regarding emergency alarm systems, or to take any other action thereon.

## False Fire and Police Alarm Bylaw and Related Regulations

### A. Definitions:

**False Alarm:** Activation of an emergency alarm system installed in or on property owned by an owner/operator other than the Town that signals directly to an emergency department, whether such alarm is activated through mechanical failure, malfunction, improper installation, or the negligence of the owner or lessee of an alarm system or their employees or agents; provided, however, that alarms caused by power outages, hurricanes, tornadoes, earthquakes, and other similar weather or atmospheric disturbances shall not be deemed to be false alarms; further, repairing an alarm, when documentation is provided to the appropriate emergency department prior to the activation of such alarm in connection with the repair shall not be deemed to be a false alarm.

**Emergency Department** – Fire Department or Police Department, or dispatch center, as appropriate, with jurisdiction over the type of alarm installed.

**Owner/Operator** – Owner, lessee, operator, or other person in control of property at, in or on which an alarm system is installed, or owner or lessee of alarm system that signals directly to any emergency department.

B. This bylaw may be enforced by any means available in law or in equity, including in accordance with the provisions of G.L. c.40, §21D, non-criminal disposition, with each day a violation exists constituting a separate violation.

For any false alarm that occurs, the enforcing official shall be the Police Chief or Fire Chief, as appropriate, or their designees, or the Board of Selectmen, and the following fine schedule shall apply:

1. First false alarm in a calendar year - warning
2. Second false alarm in a calendar year - \$150.00
3. Third and subsequent offenses in a calendar year - \$300.00

For any other violation of this bylaw, the enforcing official shall be the Board of Selectmen or its designee, and the following fine schedule shall apply:

1. First offense in a calendar year - warning
2. Second offense in a calendar year - \$50.00
3. Third and subsequent offenses in a calendar year - \$100.00

C. All emergency alarm systems shall be registered and approved by the Police or Fire Department, as appropriate, upon installation. No later than 30 days following the effective date of this bylaw, all owners/operators of property with emergency alarm systems already installed, if they have not already done so, shall register their systems with the Sandisfield Police or Fire Department, as appropriate.

D. The owner/operator of the property at which an alarm is installed shall ensure that Berkshire County Dispatch is provided with the 24/7 contact information for the owner/operator and at least one (1) other contact that has full access to the property during emergency situations, and to ensure that this contact information is kept current.

E. The Fire Chief or Police Chief, as appropriate, shall determine that a false alarm has been transmitted. The Police or Fire Chief may waive any of the fines stated in this section if circumstances warrant such waiver. Reasons for any such waiver shall be attached to the violation notice issued to the owner/operator of the property.

And further to bring in their votes on May 20, 2019 from 10:00 a.m. until 8:00 p.m. at the Old Town Hall at 3 Silverbrook Road for Town Officers and terms thereof as follows:

- One Moderator for one year
- One Selectman for three years
- One Assessor for three years
- One School Committee Member for three years
- One Board of Health Member for three years
- One Planning Board Member for two years
- One Planning Board Member for five years
- One Library Trustee for five years

# *Annual Report of the Select Board*

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The Sandisfield Select Board began the 2018-19 term with two new members and a new Chair, who had to come quickly up to speed to deal with what seemed like an avalanche of issues over the summer. The traditional twice per month summer schedule soon yielded to weekly meetings, many of them over two hours long.

Issues to be dealt with included (just to name a few):

- A new 3-year contract for the DPW; the terms of this will affect all Town workers.
- The **Open Meeting** Law: a seminar on this and Public Records
- **York Lake**: it took nearly all summer to fix this, but at least it's set for 2019
- The **Rugg Bridge**: many layers of issues with this project, now solved, mostly
- **Yanner Park**: appointed a new committee to bring this forward
- **Cemetery** software: begone shoeboxes!
- Negotiations with Kinder Morgan etc. re: **Cold Spring Road** repairs
- Assessor's office software issues
- Unpermitted campers
- **DPW Garage** replacement: permits, construction, fuel tanks, hookups, etc.
- **Grants**: cardboard compactor, swap shop
- New bylaws for **Green Communities** funding
- A Green Communities grant: **\$129,000**
- A Special **Town Meeting** in October
- **Transfer Station** scofflaws, and Transfer Station contract
- New procedures and schedule for the **budget** process.

Two major infrastructure issues in particular are, and will be, ongoing: the first is **broadband**. This will (unfortunately) be a focus for at least the next three years, as we pursue fiber-optic internet service for one of the most sparsely settled towns in Massachusetts. The second is **Route 57**, which is rapidly deteriorating, carrying the State banner but neglected by the State. We have joined forces with four nearby towns to pressure the State to help deal with this problem.

Another significant issue was the investigation leading to the dismissal of the DPW Superintendent on October 11. At the same time we had the resignation of our Town Accountant, Secretary to the DPW, the Finance Committee and the Planning Board, and our Website Administrator (all the same person). This created a scramble to keep crucial functions operating. Board Chair Mark Newman's willingness to step in for three months as Interim DPW Superintendent saved the day, just as early snowstorms descended.

We have since hired **Brad Curry** as DPW Superintendent, **Keith Larson** for the DPW Team, **Margaret McClellan** as Town Accountant, **Joanne Grybosh** as DPW Administrative Assistant, and **Kyle Lawrence** as

Finance Committee Administrative Assistant. Every one of these individuals is very highly qualified and extremely dedicated; this is eloquent testimony to Sandisfield's ability to attract top-notch talent to its ranks.

We want to mention with thanks those individuals who work, often with little recognition, but who are vital to the Town's services and government: our Town Administrator Fred Ventresco and the loyal workers in Town Hall. Thanks also to those many citizens of Sandisfield whose names are in this book, who give of their time and talents to serve on our Town committees. And a special word of thanks to Sandisfield Town Clerk and Administrative Assistant to the Select Board Dolores Harasyko for her many years of service to the Town. For many visitors and residents alike, Dolores is the "face" of Town government, and with her abundance of knowledge and commitment to her tasks she serves this role well.

Mark Newman, Chair

Brian O'Rourke

George Riley

TOWN OF SANDISFIELD  
OFFICE OF THE BOARD OF SELECTMEN  
LICENSES ISSUED FOR THE CALENDAR YEAR 2018

Ralph Morrison DBA A & M Auto Service	\$ 40.00
Ralph Morrison DBA A & M Auto Service, used car dealer	40.00
The Hryckvich Brothers	40.00
Victor Hryckvich DBA Vic's Sports	40.00
Victor Hryckvich DBA Vic's Seafood	40.00
Bonnie Harbour DBA New Boston Crane & Sled	40.00
Bonnie Harbour DBA New Boston Crane & Sled	
For the sale of second hand motor vehicles	40.00
Edward Riiska DBA Riiska Racing	40.00
Charles W. Nelson, Jr., DBA C. W. Nelson Landscaping & Nursery	40.00
Charles Nelson & Zoe Marinelli DBA Looking Glass Gardens	40.00
Sharon Reynolds DBA SL Reynolds Salon	40.00
Barbara & William Riiska DBA Riiska Brook Orchard	40.00
Judy Lewis DBA Berkshire Fireworks	40.00
George Munson DBA Munson Sattelite TV	40.00
Lauren Paul DBA Orchid Blossom Healing Arts	40.00
Robert & Susan Tarasuk DBA Snow Farm	40.00
Steven & Rosanne Hoekstra, Bed and Breakfast	40.00
Andre & Constance D'Andrea DBA D'Andrea Gun Leather	40.00
Kevin Kiwak DBA Knodding Head School of Handcrafts	40.00
Common Victualler's Licenses	
Victor Hryckvich DBA Hryckvich Farm	40.00
Andrew & Sandra Snyder DBA When Pigs Fly Farm	40.00
Dominic Konstam DBA Fox Hill Farm	40.00
Tara Beardsley	40.00
Kathy Jacobs DBA Long Acre Farm	40.00
Marty Cormier DBA M J Tuckers	
All Alcoholic Beverages	400.00
Operation of a Restaurant	100.00
Music & Dancing	40.00
Common Victualler's License	40.00

Family Ventures Unlimited, Inc. DBA New Boston Inn	
All Alcoholic Beverages, Innholder	400.00
Operation of a Restaurant	100.00
Music & Dancing	40.00
Common Victualler's License	40.00

Miradije Klenja DBA Villa Mia	
Wine & Malt Beverages	300.00
Operation of a Restaurant	100.00
Common Victualler's License	40.00

Total Collected for Business Licenses	\$ 2,560.00
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SANDISFIELD BOARD OF ASSESSORS  
PO BOX 145 SANDISFIELD, MA 01255

Office Hours: Monday – Thursday 9-2pm

E-mail: sandisfieldassessors@sandisfieldma.gov

Principal Assessors Phone 413-258-4711 EXT 6

Fax 413-258-4225

Bethany Perry – Chairperson, Kathleen Burrows & Steven Kopiec- Members  
Jacqueline Bitso, Principal Assessor – MAA834

FY2019 ANNUAL REPORT OF THE BOARD OF ASSESSORS

The Recapitulation (Tax Rate) process for FY2019 was completed on October 24, 2018.

Tax Rate Fiscal Year 2019; \$12.03 per thousand

Total Valuation of Town of Sandisfield for Fiscal Year 2019; \$246,370,215

The Board Processed:

19 Statutory Exemptions

11 Abatements for Real Estate & Personal Property

73 Abatements for Motor Vehicles

81 Transactions from the Registry of Deeds

50 Building Transactions (CO & Permits) from the Building Inspector

The Assessors are required by Massachusetts law to value all real and personal property within their community. The Assessors do not determine taxes. The “levy” for property taxation is determined by the Town Meeting Budget and once voted, this plus or minus the adjustments from the state aid and local receipt from fees are totaled. The total is divided amongst the Taxpayers proportionately to their value of their property.

We completed the FY2019 Revaluation on and as a result the total valuation of town increased, there being little change in the budget, the result of a lower tax rate.

Reminder: Assessors information is found on the Town of Sandisfield s’ web site: sandisfieldma.gov Put curser on “Board and Committees” and use drop down screen to “Board of Assessors”. There is information on what the responsibilities of the Assessors, commonly used Forms, and Links to maps and current valuations, and other pertinent information.

We again ask for full cooperation to complete our ongoing mandated Cyclical and New Growth (new building) inspections, which are performed yearly by Mayflower Valuation LTD. This keeps our data current and keeps our town within the mandated requirements of the Massachusetts Department of Revenue.

A reminder that the Office will be out taking pictures to update our current database.

Feel free to call the office with any questions that you may have concerning any inspections.

Respectfully Submitted, The Board of Assessors



## Treasurer/Collector's Report

For the Town of Sandisfield for the year ending June 30, 2018  
I respectfully submit the Treasurer's Year End Cash Report.

### General Fund Accounts

Unibank Payroll, Vendor Checking Account	\$	233,025.23
Unibank Tax Collector	\$	351,172.53
Unibank Ambulance	\$	28,648.70
Unibank - Cultural Council	\$	1,168.24
Lee Bank - Cultural Council	\$	1,385.99
Unibank MM State Aid	\$	360,433.83
Unibank MMDA	\$	288,210.29
Unibank MMDA Cemetary	\$	2,434.03
MMDT Investment	\$	62,951.26
Lee Bank - Investment	\$	141,042.48

### Stabilization Fund Accounts

MMDT Stabilization Fund	\$	460,348.78
Lee Bank Stabilization	\$	217,217.71
Lee Bank Stabilization	\$	90,833.76
Lee Bank Stabilization	\$	177,837.26

### Agency Funds

Lee Bank Library Gift Fund	\$	647.73
Lee Bank Deming	\$	1,493.70
Lee Bank Leonard	\$	1,666.15
Lee Bank New Boston	\$	413.75
Lee Bank New Sandisfield	\$	1,677.58
Lee Bank Webster	\$	373.53
Lee Bank Wuori	\$	1,482.01

<b>Total All Cash and Investments</b>	<b>\$</b>	<b>2,424,464.54</b>
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## Tax Collection Report

	Balance at 07/01/2017	Commitment	Adjustments
2018 Real Estate	\$ -	\$ 2,664,751.26	\$ 18,017.18
2018 Personal Property	\$ -	\$ 213,889.40	
2018 Motor Vehicle	\$ -	\$ 131,351.32	
2017 Real Estate	\$ 229,458.16	\$ -	\$ -
2017 Personal Property	\$ 10,466.74	\$ -	\$ -
2017 Motor Vehicle	\$ 25,411.78	\$ -	\$ -
2016 Real Estate	\$ 98,244.09	\$ -	\$ -
2016 Personal Property	\$ 5,477.26	\$ -	\$ -
2016 Motor Vehicle	\$ -	\$ -	\$ -
2015 Real Estate	\$ 35,132.43	\$ -	\$ -
2015 Personal Property	\$ 382.96	\$ -	\$ -
2015 Motor Vehicle	\$ -	\$ -	\$ -
2014 Real Estate	\$ 19,596.71	\$ -	\$ -
2014 Personal Property	\$ 129.36	\$ -	\$ -
2014 Motor Vehicle	\$ -	\$ -	\$ -
2013 Real Estate	\$ 11,445.72	\$ -	\$ -
2013 Personal Property	\$ -	\$ -	\$ -
2013 Motor Vehicle	\$ -	\$ -	\$ -
2012 Real Estate	\$ 3,044.44	\$ -	\$ -
2012 Personal Property		\$ -	\$ -
2012 Motor Vehicle		\$ -	\$ -
2011 Real Estate	\$ 1,290.12	\$ -	\$ -
2011 Personal Property		\$ -	\$ -
2011 Motor Vehicle		\$ -	\$ -

	Refunds	Abatements/ Exemptions	Collections	Balance at 06/30/2018
\$	-	\$ 15,833.00	\$ 2,438,464.98	\$ 192,436.10
\$	-	\$ 663.43	\$ 207,172.76	\$ 6,053.21
\$	80.88	\$ 11,856.27	\$ 101,058.72	\$ 18,517.21
\$	2,509.74	\$ 3,021.09	\$ 131,312.02	\$ 97,634.79
\$	85.84	\$ 1,107.20	\$ 3,949.60	\$ 5,495.78
\$	40.83	\$ 1,119.38	\$ 19,405.61	\$ 4,927.62
\$	-	\$ 1.30	\$ 29,708.07	\$ 68,534.72
\$	-	\$ -	\$ 758.74	\$ 4,718.52
\$	-	\$ -	\$ -	\$ -
\$	-	\$ -	\$ 5,088.39	\$ 30,044.04
\$	-	\$ -	\$ -	\$ 382.96
\$	-	\$ -	\$ -	\$ -
\$	-	\$ -	\$ 1,073.99	\$ 18,522.72
\$	-	\$ -	\$ -	\$ 129.36
\$	-	\$ -	\$ -	\$ -
\$	-	\$ -	\$ 3,991.56	\$ 7,454.16
\$	-	\$ -	\$ -	\$ -
\$	-	\$ -	\$ -	\$ -
\$	-	\$ -	\$ 2,208.16	\$ 836.28
\$	-	\$ -		\$ -
\$	-	\$ -		\$ -
\$	-	\$ -	\$ 1,290.12	\$ -
\$	-	\$ -		\$ -
\$	-	\$ -		\$ -

# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND		Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
Account	Description								
5000.22	YANNER PARK SPECIAL REVENUE FU								100.00 %
<b>Total 00.</b>									
50000.03	REPAIR CEM PERPETUAL INT						-3,898.46	3,898.46	100.00 %
<b>00 Total 000</b>							-3,898.46	3,898.46	
90100.00	STABILIZATION FUND APPROP	57,290.00			57,290.00		57,290.00		100.00 %
<b>00 Total 100</b>		57,290.00			57,290.00		57,290.00		
10114.01	Moderator Expense 00	150.00			150.00		150.00		100.00 %
10114.02	Moderator Salary	150.00			150.00		150.00		100.00 %
<b>00 Total 114</b>		300.00			300.00		300.00		
10122.04	LEGAL SERVICES	10,000.00			10,000.00		10,000.00		100.00 %
10122.19	WEBSITE ADMINISTRATOR	2,700.00			2,700.00		2,700.00		100.00 %
10122.22	WEB SITE	250.00	1,500.00		1,750.00		1,750.00		100.00 %
10122.50	HAPPY BANGA ESCROW								100.00 %
10122.77	TECHNOLOGY SALARY								100.00 %
10122.02	SELECTBOARD EXPENSES 00	8,255.00			8,255.00		8,255.00		100.00 %
10122.03	SELECTBOARD SALARIES 00	12,000.00			12,000.00		12,000.00		100.00 %
<b>00 Total 122</b>		33,205.00	1,500.00		34,705.00		34,705.00		
10124.04	TOWN ADMINISTRATOR SALARY	91,000.00	-31,000.00		60,000.00		60,000.00		100.00 %
10124.07	TOWN ADMINISTRATOR EXPENSES	2,000.00	13,000.00		15,000.00		15,000.00		100.00 %
10124.02	ADMINISTRATIVE ASSISTANT 00	32,882.00			32,882.00		32,882.00		100.00 %
<b>00 Total 124</b>		125,882.00	-18,000.00		107,882.00		107,882.00		
10131.01	FINANCE COMMITTEE SALARY	1,500.00			1,500.00		1,500.00		100.00 %
10131.00	FINACNCE COMMITTEE EXPENSE	350.00			350.00		350.00		100.00 %
<b>00 Total 131</b>		1,850.00			1,850.00		1,850.00		

# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND	Account	Description	Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
	10141.01	ASSESSORS SALARIES		39,871.00		39,871.00		39,871.00		100.00 %
	10141.02	ASSESSORS' EXPENSE		12,975.00		12,975.00		12,975.00		100.00 %
	10141.05	ASSESSOR'S TRI RECERT.	7,446.25	8,000.00		15,446.25		8,831.00	6,615.25	57.17 %
	<b>00 Total 141</b>		7,446.25	60,846.00		68,292.25		61,677.00	6,615.25	
	10145.06	TREASURER / TAX COLLECTOR SALA		26,136.00	14,200.00	40,336.00		40,336.00		100.00 %
	10145.07	TREASURER/TAX COLLECTOR EXPENS		16,350.00		16,350.00		16,350.00		100.00 %
	10145.14	TAX LIABILITY								100.00 %
	10145.02	TREASURER EXPENSE								100.00 %
	10145.08	TREASURER'S TAX LIEN		15,000.00		15,000.00		-17,502.68	32,502.68	-116.68 %
	10145.09	AUDIT		3,500.00		3,500.00		-7,000.00	10,500.00	-200.00 %
	10145.10	TREASURER SALARIES		4,977.50	-4,977.50					100.00 %
	<b>00 Total 145</b>			65,963.50	9,222.50	75,186.00		32,183.32	43,002.68	
	10146.00	FORESTRY								100.00 %
	10146.02	TAX COLLECTOR'S EXPENSES	840.00			840.00		840.00		100.00 %
	<b>00 Total 146</b>		840.00			840.00		840.00		
	10147.01	TOWN ACCOUNTANT SALARY		11,457.00	6,827.00	18,284.00		18,284.00		100.00 %
	10147.02	TOWN ACCOUNTANT EXPENSE		2,000.00	7,000.00	9,000.00		9,000.00		100.00 %
	10147.55	ACCOUNTING CONSULTANT SERVICES	50.00			50.00		50.00		100.00 %
	<b>Total 147</b>		50.00	13,457.00	13,827.00	27,334.00		27,334.00		
	10148.00	INFO. SYSTEMS SUPPORT	1,875.00			1,875.00		1,875.00		100.00 %
	<b>00 Total 148</b>		1,875.00			1,875.00		1,875.00		
	10161.02	TOWN CLERK EXPENSE	1,162.51	10,129.00		11,291.51		11,291.51		100.00 %
	10161.05	FEDERAL CENSUS WORKERS SALARIE		2,500.00		2,500.00		2,500.00		100.00 %
	10161.01	TOWN CLERK SALARIES		18,186.00		18,186.00		18,186.00		100.00 %
	<b>00 Total 161</b>		1,162.51	30,815.00		31,977.51		31,977.51		

# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND		Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
Account	Description								
10171.00	10171.00 00		1,000.00		1,000.00		1,000.00		100.00 %
10171.01	CONSERVATION COMM SALARY		1,700.00		1,700.00		1,700.00		100.00 %
10171.04	HIGHWAY CONSERVATION CONSULTIN 00		10,000.00		10,000.00		10,000.00		100.00 %
<b>00 Total 171</b>			12,700.00		12,700.00		12,700.00		
10175.00	PLANNING BOARD EXPENSES 00		1,000.00		1,000.00		1,000.00		100.00 %
10175.01	PLANNING BOARD SALARIES		1,519.00		1,519.00		1,519.00		100.00 %
10175.03	ZONING BOARD SALARIES		1.00		1.00		1.00		100.00 %
10175.05	ZONING BOARD EXPENSES		1.00		1.00		1.00		100.00 %
<b>00 Total 175</b>			2,521.00		2,521.00		2,521.00		
10176.03	ENGINEERING FEES TOWN PROJECTS		1.00		1.00		1.00		100.00 %
<b>Total 176</b>			1.00		1.00		1.00		
90195.04	REPAIR TOWN BUILDINGS		7,000.00		7,000.00		7,000.00		100.00 %
90195.25	VEHICLE FUEL ACCOUNT		48,960.00		48,960.00		48,960.00		100.00 %
90195.00	OPER, MAINT. & REPAIR ALL TOWN		72,000.00		72,000.00		61,000.00	11,000.00	84.72 %
90195.01	OPER/MAINT SALARIES		500.00		500.00		500.00		100.00 %
<b>00 Total 195</b>			128,460.00		128,460.00		117,460.00	11,000.00	
90200.00	MEMORIAL DAY PARADE		2,000.00		2,000.00		2,000.00		100.00 %
<b>00 Total 200</b>			2,000.00		2,000.00		2,000.00		
60210.01	POLICE DEPARTMENT EXPENSES 00		13,650.00		13,650.00		13,650.00		100.00 %
60210.02	POLICE DEPARTMENT SALARIES 00		45,463.00		45,463.00		45,463.00		100.00 %
60210.03	BC SHERIFF CONTROL (911)		9,542.00		9,542.00		9,542.00		100.00 %
<b>00 Total 210</b>			68,655.00		68,655.00		68,655.00		
60211.01	NEW POLICE CRUISER FY18		72,000.00	-32,000.00	40,000.00		40,000.00		100.00 %
60211.08	Police Department Software FY1		-16,000.00	16,000.00					100.00 %
<b>Total 211</b>			56,000.00	-16,000.00	40,000.00		40,000.00		

# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND									
Account	Description	Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
60220.25	FIRE/EMS COMPENSATION	32,931.00			32,931.00		32,931.00		100.00 %
60220.00	FIRE DEPT/AMBUL. MAINT.	30,182.00			30,182.00		30,182.00		100.00 %
60220.01	FIRE DEPT. SALARIES	12,468.00			12,468.00		12,357.84	110.16	99.11 %
60220.04	FIRE AMBULANCE EQUIP 00	20,900.00			20,900.00		20,900.00		100.00 %
60220.05	FIRE AMBULANCE TRAINING	4,000.00			4,000.00		4,000.00		100.00 %
60220.06	FIRE HOUSE RENTAL/LEGION	3,315.00			3,315.00		3,315.00		100.00 %
60220.07	FIRE HOUSE RENTAL/ROUTE57	5,610.00			5,610.00		5,610.00		100.00 %
60220.10	AMBULANCE COLL. EXPENSES								100.00 %
60220.19	ALSS INTERCEPT SERVICE 00	6,498.00			6,498.00		6,498.00		100.00 %
<b>00 Total 220</b>		115,904.00			115,904.00		115,793.84	110.16	100.00 %
60230.00	STREET LIGHTING	4,285.00			4,285.00		4,285.00		100.00 %
<b>00 Total 230</b>		4,285.00			4,285.00		4,285.00		100.00 %
60241.00	BUILDING INSPECTOR	2,396.00			2,396.00		2,396.00		100.00 %
<b>00 Total 241</b>		2,396.00			2,396.00		2,396.00		100.00 %
70249.00	INSPECTOR ANIMALS SALARY	500.00			500.00		500.00		100.00 %
<b>00 Total 249</b>		500.00			500.00		500.00		100.00 %
60291.02	EMERGENCY MAN REVOLVING	2,800.00			2,800.00		-7,906.98	10,706.98	-282.39 %
<b>00 Total 291</b>		2,800.00			2,800.00		-7,906.98	10,706.98	
70292.00	ANIMAL CONTROL/DOG OFFICER EXP 00	1,500.00			1,500.00		1,500.00		100.00 %
70292.01	ANIMAL CONTROL/DOG OFFICER SAL	1,800.00			1,800.00		1,800.00		100.00 %
<b>00 Total 292</b>		3,300.00			3,300.00		3,300.00		100.00 %
5530.11	OUTSIDE POLICE DETAIL OT						492.00	-492.00	100.00 %
<b>Total 30.</b>							492.00	-492.00	
90300.00	EMPLOYEE APPRECIATION EXPENSE	500.00			500.00		500.00		100.00 %
<b>Total 300</b>		500.00			500.00		500.00		100.00 %

# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND		Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
Account	Description								
30310.01	SCHOOL OPERATIONS	1,408,361.00			1,408,361.00		1,408,361.00		100.00 %
30310.05	SCHOOL COMM. MEMBERS SAL.	1,300.00			1,300.00		1,300.00		100.00 %
30310.06	SCHOOL BOND PAY.	26,598.00			26,598.00		26,598.00		100.00 %
<b>00 Total 310</b>		1,436,259.00			1,436,259.00		1,436,259.00		
20421.55	Highway Truck FY18	176,000.00			176,000.00		176,000.00		100.00 %
20421.60	HIGHWAY FIRE INSURANCE						-31,381.71	31,381.71	100.00 %
20421.00	HIGHWAYS/BRIDGES EXPENSES	63,800.00			63,800.00		63,800.00		100.00 %
20421.01	HIGHWAY SNOW & ICE	141,000.00			141,000.00		141,000.00		100.00 %
20421.02	HIGHWAY MACHINERY & MAINT EXPE	85,000.00			85,000.00		85,000.00		100.00 %
20421.13	HIGHWAY TREE EXPENSE 00	10,000.00			10,000.00		10,000.00		100.00 %
20421.18	HIGHWAY/BRIDGES SALARIES	168,286.00			168,286.00		168,286.00		100.00 %
20421.19	YANNER PARK	13,815.93	-13,815.93						100.00 %
20421.22	20421.22	34,000.00			34,000.00		34,000.00		100.00 %
20421.23	HIGHWAY MACHINERY & MAINT. SAL 00	9,110.00			9,110.00		9,110.00		100.00 %
<b>00 Total 421</b>		701,011.93	-13,815.93		687,196.00		655,814.29	31,381.71	
20422.00	HIGHWAY STRAPP GRANT ROUTE 57						493,498.15	-493,498.15	100.00 %
20422.50	Town Share Strapp Grant						-124,104.59	124,104.59	100.00 %
<b>Total 422</b>							369,393.56	-369,393.56	
20423.00	HIGHWAY CHAPTER 90						-325,446.50	325,446.50	100.00 %
<b>00 Total 423</b>							-325,446.50	325,446.50	
70433.00	SOLID WASTE DISPOSAL	60,000.00			60,000.00		60,000.00		100.00 %
<b>00 Total 433</b>		60,000.00			60,000.00		60,000.00		
70435.00	BOARD OF HEALTH	1,100.00			1,100.00		1,100.00		100.00 %
70435.01	BOARD OF HEALTH SALARIES	1,900.00			1,900.00		1,900.00		100.00 %
<b>00 Total 435</b>		3,000.00			3,000.00		3,000.00		



# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND	Account	Description	Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
	20444.00	COMPLETE STREETS GRANT								100.00 %
<b>Total 444</b>										
	50491.00	CUST TWN BLDGS SALARIES		12,121.00		12,121.00		12,121.00		100.00 %
<b>00 Total 491</b>				12,121.00		12,121.00		12,121.00		
	50492.01	HIGHWAY MOWING/CEM MAINT.		8,500.00		8,500.00		8,500.00		100.00 %
<b>00 Total 492</b>				8,500.00		8,500.00		8,500.00		
	70522.00	PORCHLIGHT VNA 00		3,087.00		3,087.00		771.75	2,315.25	25.00 %
<b>00 Total 522</b>				3,087.00		3,087.00		771.75	2,315.25	
	70523.00	BRIEN MENTAL HEALTH		450.00		450.00			450.00	0.00 %
<b>00 Total 523</b>				450.00		450.00			450.00	
	90541.00	COUNCIL ON AGING		3,150.00		3,150.00		3,150.00		100.00 %
	90541.01	ELDERLY TRANSPORTATION		2,466.00		2,466.00		2,466.00		100.00 %
<b>00 Total 541</b>				5,616.00		5,616.00		5,616.00		
	70542.00	COMMUNITY HEALTH PROGRAMS 00		1,000.00		1,000.00		1,000.00		100.00 %
	90542.00	CULTURAL COUNCIL/TOWN		250.00		250.00		250.00		100.00 %
<b>00 Total 542</b>				1,250.00		1,250.00		1,250.00		
	90543.00	TECHNOLOGY COMMITTEE	1,950.00			1,950.00		1,950.00		100.00 %
	40543.00	VETERAN'S BENEFITS		43,500.00		43,500.00		43,500.00		100.00 %
	40543.01	VETERAN'S SERVICE DISTRICT		3,748.00		3,748.00		3,748.00		100.00 %
<b>00 Total 543</b>			1,950.00	47,248.00		49,198.00		49,198.00		
	90544.00	HISTORICAL COMMISSION		250.00		250.00		250.00		100.00 %
<b>Total 544</b>				250.00		250.00		250.00		
	30610.04	CATALOG SYSTEM		1,100.00		1,100.00		1,100.00		100.00 %

# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND		Account	Description	Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
		30610.02	LIBRARY EXPENSES 00	472.77	2,900.00		3,372.77		3,372.77		100.00 %
		30610.03	LIBRARY SALARIES		11,253.16		11,253.16		11,253.16		100.00 %
		<b>00 Total 610</b>		472.77	15,253.16		15,725.93		15,725.93		
		90630.00	RECREATION COMMITTEE		6,000.00		6,000.00		6,000.00		100.00 %
		<b>00 Total 630</b>			6,000.00		6,000.00		6,000.00		
		95690.01	SO.BERK.REG.PLAN.COMM.		500.00		500.00		500.00		100.00 %
		95690.00	BERK. REG. PLAN. COMMISS.		694.00		694.00		694.00		100.00 %
		<b>00 Total 690</b>			1,194.00		1,194.00		1,194.00		
		90700.00	CEMETERY COMMITTEE EXPENSES		5,000.00		5,000.00		5,000.00		100.00 %
		<b>Total 700</b>			5,000.00		5,000.00		5,000.00		
		95781.00	RESERVE FUND		9,000.00	3,600.00	12,600.00		12,600.00		100.00 %
		<b>00 Total 781</b>			9,000.00	3,600.00	12,600.00		12,600.00		
		90910.00	UNEMPLOYMENT INSURANCE		21,002.74	-21,002.74					100.00 %
		<b>Total 910</b>			21,002.74	-21,002.74					
		90911.00	BERKSHIRE COUNTY RETIRE.		80,030.00		80,030.00		80,030.00		100.00 %
		<b>00 Total 911</b>			80,030.00		80,030.00		80,030.00		
		90914.00	EMPLOYEE BENEFITS		47,188.00	-6,912.00	40,276.00		40,276.00		100.00 %
		<b>00 Total 914</b>			47,188.00	-6,912.00	40,276.00		40,276.00		
		90919.00	UNEMPLOYMENT INSURANCE		2,500.00		2,500.00		2,500.00		100.00 %
		<b>00 Total 919</b>			2,500.00		2,500.00		2,500.00		
		90920.00	TOWN'S SHARE GROUP INSUR.		82,593.00		82,593.00		82,593.00		100.00 %
		90920.01	TOWN SHARE MEDICARE		8,000.00		8,000.00		8,000.00		100.00 %
		<b>00 Total 920</b>			90,593.00		90,593.00		90,593.00		

# Town of Sandisfield

## All Departments Expenditure Report

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND	Account	Description	Carry Fwd	Orig Bud	Amended	Total Budget	Encumb	Expend	Unencum Bal	% Exp
	90945.00	INSURANCE AND BONDS		58,016.00		58,016.00		58,016.00		100.00 %
	00	Total 945		58,016.00		58,016.00		58,016.00		
	01	Total GENERAL FUND	13,796.53	3,404,200.33	-47,581.17	3,370,415.69		3,305,374.26	65,041.43	
<b>Grand Total</b>										
			13,796.53	3,404,200.33	-47,581.17	3,370,415.69	0.00	3,305,374.26	65,041.43	

# Finance Committee Annual Report

Massachusetts General Laws, Chapter 39, Section 16, requires towns with a total valuation of \$1,000,000 or more to have a Finance or Advisory Committee. The Town of Sandisfield's By-Laws require that the Finance Committee (FINCOM) review the budget presented by the Selectmen and make recommendations to the town meeting relative to all appropriations. As such, the FINCOM's major responsibility is making certain that the town has a balanced and fiscally sound budget. In addition, the FINCOM makes recommendations to the town meeting regarding appropriations to the Reserve Fund and to the general and specialized stabilization funds.

The FINCOM meets regularly during the year, monitoring operational and capital budgets, approving transfers from the Reserve Fund, and conducting reviews of town finance questions on behalf of the town's residents.

During this past year the FINCOM took on these projects:

1. Working with the Select Board, Town Administrator, and the town's financial officials (Accountant, Assessor, and Treasurer), we obtained feedback from affected parties and revised the annual operating budget process.
2. Developed and put in place the two more pieces of a Fiscal Policy Manual, the "Year-End Appropriation Transfer Policy" and the "Capital Planning Policy."
3. Developed and "Ad-Hoc Budget Request Policy" that is pending approval by the Select Board.

Projects projected for the upcoming year include the following:

1. Develop additional pieces of the Fiscal Policy Manual, including policies for Financial Reserves (Free Cash, Stabilization Funds, and Overlay Surplus) and for End of Year Purchases.
2. Work in partnership with all town officials to implement the Capital Improvement Plan.

Respectfully submitted:

Joe Gelinas, Finance Committee Chair

Alex Bowman, Finance Committee Member

Roger Brown, Finance Committee Member

Kathy Jacobs, Finance Committee Member

Bogart Muller, Finance Committee Member

Office of the Town Clerk  
Dolores Harasyko  
P. O. Box 163  
Sandisfield MA 01255

RESULTS OF THE ANNUAL TOWN MEETING  
MAY 12, 2018

The meeting was called to order at 10:00 a.m. by Moderator Simon Winchester with the Pledge of Allegiance and a dedication to the Mahican Tribe, the pathfinders of our community. There were 76 registered voters present along with Town Council Brian Maser.

Article 1. The Town voted unanimously to accept the reports of the Town Officers.

Article 2: The Town voted by majority to raise and appropriate for General Government Administration purposes the following sums for the following Fiscal Year 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
BERK. REG. PLAN. COMMISS.	\$ 694.00	\$711.26	\$ 17.26
FEDERAL CENSUS WORKERS SALARIES	\$ 2,500.00	\$2,500.00	\$ -
LEGAL SERVICES	\$ 48,892.00	\$12,500.00	\$ (36,392.00)
MODERATOR EXPENSE	\$ 150.00	\$1.00	\$ (149.00)
MODERATOR SALARY	\$ 150.00	\$150.00	\$ -
SELECT BOARD EXPENSES	\$ 8,255.00	\$6,805.00	\$ (1,450.00)
SELECT BOARD SALARIES	\$ 52,588.56	\$53,399.56	\$ 811.00
TECHNOLOGY EXPENSE	\$ 25,943.13	\$30,528.00	\$ 4,584.87
TECHNOLOGY SALARY	\$ 2,700.00	\$2,754.00	\$ 54.00
TOWN ADMINISTRATOR EXPENSES	\$ 2,000.00	\$2,815.00	\$ 815.00
TOWN ADMINISTRATOR SALARY	\$ 79,199.20	\$75,912.00	\$ (3,287.20)
TOWN CLERK EXPENSES	\$ 10,129.00	\$8,444.00	\$ (1,685.00)
TOWN CLERK SALARIES	\$ 18,186.00	\$27,315.00	\$ 9,129.00
	\$ 251,386.89	\$223,834.82	\$ (27,552.07)

Select Board Vote: unanimous  
Finance Committee unanimous

Article 3: The Town voted unanimously to raise and appropriate, for General Government Finance purposes the following sums for the following Fiscal Year 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
ASSESSOR EXPENSE	\$ 3,425.00	\$3,425.00	\$ -
ASSESSOR SALARIES	\$ 42,638.00	\$48,935.39	\$ 6,297.39
ASSESSOR TRI RECERT.	\$ 8,000.00	\$8,000.00	\$ -
AUDIT	\$ 3,500.00	\$3,500.00	\$ -
FINANCE COMMITTEE EXPENSE	\$ 350.00	\$325.00	\$ (25.00)
FINANCE COMMITTEE SALARY	\$ 1,500.00	\$1,500.00	\$ -
RESERVE FUND	\$ 12,600.00	\$15,000.00	\$ 2,400.00
TOWN ACCOUNTANT EXPENSE	\$ 9,000.00	\$9,000.00	\$ -
TOWN ACCOUNTANT SALARIES	\$ 18,284.00	\$18,628.00	\$ 344.00
TREASURER / TAX COLLECTOR SALARY	\$ 46,875.00	\$43,236.74	\$ (3,638.26)
TREASURER/TAX COLLECTOR EXPENSE	\$ 3,712.00	\$4,112.00	\$ 400.00
TREASURER'S TAX LIEN	\$ 15,000.00	\$0.00	\$ (15,000.00)
	<b>\$ 164,884.00</b>	<b>\$155,662.13</b>	<b>\$ (9,221.87)</b>

Select Board Vote: unanimous except for Assessor Expense, Salaries and Tri Recert vote is 1-1

Finance Committee Vote: unanimous

Article 4: The Town voted unanimously to raise and appropriate for Employee Benefits and Insurance the following sums for the following Fiscal Year 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
BERKSHIRE COUNTY RETIRE.	\$ 80,030.00	\$75,190.00	\$ (4,840.00)
INSURANCE AND BONDS	\$ 58,016.00	\$58,016.00	\$ -
TOWN SHARE MEDICARE	\$ 8,000.00	\$9,000.00	\$ 1,000.00
UNEMPLOYMENT INSURANCE	\$ 2,500.00	\$6,400.00	\$ 3,900.00
	<b>\$ 148,546.00</b>	<b>\$148,606.00</b>	<b>\$ 60.00</b>

Select Board Vote: unanimous

Finance Committee unanimous

Article 5: The Town voted by majority to raise and appropriate for the Highway Department the following sums for the following Fiscal Year 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
HIGHWAY CONSERVATION CONSULTANT FEE	\$ 10,000.00	\$10,000.00	\$ -
HIGHWAY MACHINERY MAINT. SALARIES	\$ 9,110.00	\$5,000.00	\$ (4,110.00)
HIGHWAY MACHINERY MAINTENANCE EXPENS	\$ 85,000.00	\$80,000.00	\$ (5,000.00)
HIGHWAY MOWING/CEM MAINT	\$ 8,500.00	\$8,500.00	\$ -
HIGHWAY SNOW/ICE REMOVAL	\$ 141,000.00	\$141,000.00	\$ -
HIGHWAY SNOW/ICE SALARIES	\$ 34,000.00	\$34,000.00	\$ -
HIGHWAY TREE ACCOUNT	\$ 10,000.00	\$10,000.00	\$ -
HIGHWAY/BRIDGES SALARIES	\$ 258,038.24	\$298,926.64	\$ 40,888.40
HIGHWAYS/BRIDGES EXPENSES	\$ 63,800.00	\$58,420.00	\$ (5,380.00)
	<b>\$ 619,448.24</b>	<b>\$645,846.64</b>	<b>\$ 26,398.40</b>

Select Board Vote: unanimous

Finance Committee Vote: unanimous except for Highway/Cemetery vote is 3 with one abstention.

Article 6. The Town voted unanimously to accept and spend any monies for Chapter 90 projects approved by the Mass Highway Department for Fiscal Year 2019.

Article 7: The Town voted by majority to raise and appropriate for Public Safety purposes the following sums for the following Fiscal 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
BC SHERIFF CONTROL (911)	\$ 9,542.00	\$9,827.76	\$ 285.76
EMERGENCY MAN REVOLVING	\$ 2,800.00	\$2,800.00	\$ -
SO.BERK.REG.EMER.PLAN.COMM.	\$ 500.00	\$500.00	\$ -
FIRE AMBULANCE EQUIP	\$ 20,900.00	\$21,318.00	\$ 418.00
FIRE AMBULANCE TRAINING	\$ 4,000.00	\$4,000.00	\$ -
FIRE DEPT. SALARIES	\$ 12,468.00	\$12,000.00	\$ (468.00)
FIRE DEPT/AMBUL. MAINT.	\$ 30,182.00	\$30,785.00	\$ 603.00
FIRE HOUSE RENTAL/LEGION	\$ 3,315.00	\$3,500.00	\$ 185.00
FIRE HOUSE RENTAL/ROUTE57	\$ 5,610.00	\$6,000.00	\$ 390.00
FIRE/EMS COMPENSATION	\$ 32,391.00	\$32,931.00	\$ 540.00
POLICE DEPARTMENT EXPENSES	\$ 13,650.00	\$14,025.00	\$ 375.00
POLICE DEPARTMENT SALARIES	\$ 45,463.00	\$57,521.32	\$ 12,058.32
STREET LIGHTING	\$ 4,285.00	\$3,785.00	\$ (500.00)
	<b>\$ 185,106.00</b>	<b>\$198,993.08</b>	<b>\$ 13,887.08</b>

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 8: The Town voted unanimously to appropriate \$7,000 for the ALSS Intercept Service and to meet that appropriation transfer \$3,800 from Free Cash and raise \$3,200 for Fiscal Year 2019.

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 9: The Town voted unanimously to raise and appropriate for Community Benefits purposes the following sums for the following Fiscal Year 2019, expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
BRIEN MENTAL HEALTH	\$ 450.00	\$450.00	\$ -
COMMUNITY HEALTH PROGRAM (CHP)	\$ 1,000.00	\$1,000.00	\$ -
ELDERLY TRANSPORTATION	\$ 2,466.00	\$4,834.00	\$ 2,368.00
MEMORIAL DAY PARADE	\$ 2,000.00	\$2,000.00	\$ -
PORCHLIGHT VNA	\$ 3,087.00	\$3,180.00	\$ 93.00
VETERAN'S BENEFITS	\$ 43,500.00	\$39,600.00	\$ (3,900.00)
VETERAN'S SERVICE DISTRCT	\$ 3,748.00	\$3,811.76	\$ 63.76
	<b>\$ 56,251.00</b>	<b>\$54,875.76</b>	<b>\$ (1,375.24)</b>



Select Board Vote: unanimous  
 Finance Committee Vote: unanimous

Article 10: The Town voted unanimously to raise and appropriate for Health and Sanitation purposes the following sums for the following Fiscal Year 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
ANIMAL CONTROL /DOG OFFICER SALARIES	\$ 1,800.00	\$1,800.00	\$ -
ANIMAL CONTROL/DOG OFFICER EXPENSES	\$ 1,500.00	\$1,000.00	\$ (500.00)
BOARD OF HEALTH	\$ 1,100.00	\$1,000.00	\$ (100.00)
BOARD OF HEALTH SALARIES	\$ 1,900.00	\$1,000.00	\$ (900.00)
INSPECTOR ANIMALS SALARY	\$ 500.00	\$500.00	\$ -
SOLID WASTE DISPOSAL	\$ 60,000.00	\$60,000.00	\$ -
	<b>\$ 66,800.00</b>	<b>\$65,300.00</b>	<b>\$ (1,500.00)</b>

Select Board Vote: unanimous  
 Finance Committee Vote: unanimous

Article 11: The Town voted by majority to raise and appropriate for Educational purposes the following sums for the following Fiscal Year 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
SCHOOL COMM. MEMBERS SALARIES	\$ 1,300.00	\$1,300.00	\$ -
SCHOOL OPERATIONS	\$1,408,361.00	\$1,443,802.43	\$ 35,441.43
	<b>\$1,409,661.00</b>	<b>\$1,445,102.43</b>	<b>\$ 35,441.43</b>

Select Board Vote: unanimous  
 Finance Committee Vote: unanimous

Article 12: The Town voted unanimously to amend the article to read:  
 To see if the Town will vote to appropriate for the Library Account \$15,789.63 or any other sum for Fiscal Year 2019: \$11,643.63, or any other sum, for salaries and \$4,146.00, or any other sum, for expenses which include, but are not limited to the Mass Catalog System and e-books and to meet that appropriation to raise \$13,868.42 and transfer \$1,921.21 from the Library Incentive Grant, from the Municipal Equalization Grant and from the Non-Resident Grant.

Select Board Vote: unanimous  
 Finance Committee Vote: unanimous

Amended

Article 12: The Town voted unanimously to appropriate for the Library Account \$15,789.63 for Fiscal Year 2019: \$11,643.63 for salaries and \$4,146.00 for expenses which include, but are not limited to the Mass Catalog System and e-books and to meet that appropriation raise \$13,868.42 and transfer \$1,921.21 from the Library Grant from the Municipal Equalization Grant and from the Non-Resident Grant.



Article 13: The Town voted unanimously to raise and appropriate funds for Boards and Committees the following sums for the following Fiscal Year 2019 expenses/accounts.

CEMETERY COMMITTEE	\$ 5,000.00	\$5,000.00	\$ -
CONSERVATION COMM SALARY	\$ 1,700.00	\$1,734.00	\$ 34.00
CONSERVATION COMMITTEE	\$ 1,000.00	\$1,020.00	\$ 20.00
COUNCIL ON AGING	\$ 3,150.00	\$3,150.00	\$ -
CULTURAL COUNCIL/TOWN	\$ 250.00	\$250.00	\$ -
HISTORICAL COMMITTEE	\$ 250.00	\$1.00	\$ (249.00)
PLANNING BOARD	\$ 1,000.00	\$1,000.00	\$ -
PLANNING BOARD SALARIES	\$ 1,519.00	\$1,550.00	\$ 31.00
RECREATION COMMITTEE	\$ 6,000.00	\$4,500.00	\$ (1,500.00)
ZONING BOARD EXPENSES	\$ 1.00	\$ 1.00	\$ -
ZONING BOARD SALARIES	\$ 1.00	\$ 1.00	\$ -
	<b>\$ 19,871.00</b>	<b>\$ 18,207.00</b>	<b>\$ (1,664.00)</b>

Select Board Vote: unanimous

Finance Committee Vote: unanimous except for Cemetery Committee, vote is 2-1

Article 14: The Town voted by majority to amend the article to read: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds for General Government Buildings and Operations and Maintenance the following sums, or any other sum(s) for the following Fiscal Year 2019 expenses/accounts or take any other action thereon.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
CUST TWN BLDGS SALARIES	\$ 12,121.00	\$12,367.00	\$ 246.00
OPER, MAINT. & REPAIR ALL TOWN BUILDINGS & PROP	\$ 79,000.00	\$85,000.00	\$ 6,000.00
OPER/MAINT SALARIES	\$ 500.00	\$1,000.00	\$ 500.00
VEHICLE FUEL ACCOUNT	\$ 48,960.00	\$40,700.00	\$ (8,260.00)
	<b>\$ 140,581.00</b>	<b>\$139,067.00</b>	<b>\$ (1,514.00)</b>

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Amended

Article 14: The Town voted by majority to raise and appropriate for General Government Buildings and Operations and Maintenance the following sums for the following Fiscal Year 2019 expenses/accounts.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
CUST TWN BLDGS SALARIES	\$ 12,121.00	\$12,367.00	\$ 246.00
OPER, MAINT. & REPAIR ALL TOWN BUILDINGS & PROP	\$ 79,000.00	\$85,000.00	\$ 6,000.00
OPER/MAINT SALARIES	\$ 500.00	\$1,000.00	\$ 500.00
VEHICLE FUEL ACCOUNT	\$ 48,960.00	\$40,700.00	\$ (8,260.00)
	<b>\$ 140,581.00</b>	<b>\$139,067.00</b>	<b>\$ (1,514.00)</b>

Article 15: The Town voted unanimously to raise and appropriate \$88,590.00 to transfer to the Stabilization Trust Fund for Fiscal Year 2019.

ACCOUNT	FY18 APPROP	FY19 REQUEST	INCR/(DECR)
STABILIZATION TRUST FUND	\$ 57,290.00	\$88,590.00	\$ 31,300.00
	<b>\$ 57,290.00</b>	<b>\$88,590.00</b>	<b>\$ 31,300.00</b>

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 16: The Town voted unanimously to establish a Stabilization Fund in accordance with Massachusetts General Law (MGL) chapter 40, section 5B, as most recently amended, for the purpose of Cemetery Care and Maintenance and other interests. (requires a 2/3 vote)

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 17: The Town voted unanimously to transfer \$10,000.00, from Free Cash to the newly created Cemetery Care and Maintenance Stabilization Fund.

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 18: The Town voted unanimously to transfer \$13,816.00 from the Town Stabilization Fund to the Yanner Park Stabilization Fund.

(requires a 2/3 vote)

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 19: The Town voted unanimously to transfer \$36,000 from the Free Cash to the Yanner Park Stabilization Fund.

Select Board vote: unanimous

Finance Committee Vote: unanimous

Article 20: The Town voted by majority to transfer \$72,534.51 from Free Cash to the Capital Improvement Stabilization Fund.

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 21: The Town voted by majority to repeal the vote taken under Article 30 of the 2017 Annual Town Meeting regarding the establishment of a Stabilization Fund in accordance with M.G.L. Chapter 71, section 16G ½, as recently amended, for the Farmington River Regional School District operating and capital expenses.

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 22. The Town voted by majority to establish a Stabilization Fund for the Farmington River Regional School District in accordance with M.G.L. Chapter 71, Section 16G 1/2 , as recently amended, for the purpose of funding capital maintenance expenditures for the Farmington River Regional School. The Treasurer of the Regional School District shall be the custodian of such funds.

Select Board Vote: unanimous

Finance Committee Vote: unanimous

Article 23: The Town voted unanimously to fix the salary of all elective officers of the Town as provided by Section 108 of Chapter 41, and Section 108A of Chapter 41, General Laws as amended for Fiscal Year 2019 as follows:

Moderator.....	\$ 150.00 per year
Town Clerk.....	7,201.00 per year
Selectmen.....	4,000.00 per year
Assessors.....	2,294.00 per year
School Committee Chairman.....	500.00 per year
School Committee Member.....	400.00 per year
Library Trustee.....	25.00 per year
Constables.....	15.30 per hour

Article 24: The Town voted unanimously pursuant to the provisions of M.G.L.C. 44, section 53 E ½ to amend the Fiscal Year 2019 spending limits for such certain revolving funds as follows:

a. Board of Health -Town Sanitary Inspector	\$ 7,500
b. Building Dept.- Town Plumbing Inspector	2,500
c. Building Dept.- Town Building Inspector	4,500
d. Building Dept.- Town Wiring Inspector	2,500
e. Building Dept.- Town Gas Inspector	2,500
f. Dog Licensing Fees – Town Clerk	2,500
g. Transfer Station Sticker – Bd. Of Selectmen	25,000
h. Legal Ad Fees – Town Accountant	2,000

Article 25: The Town voted unanimously to accept the provisions of Massachusetts General Laws Chapter 41, section 97A which provides that in towns which accept this section there shall be a police department established by the selectmen, and such department shall be under the supervision of an officer to be known as the chief of police. The selectmen of any such town shall appoint a chief of police and such other officers as they deem necessary, and fix their compensation, not exceeding, in the aggregate, the annual appropriation therefor, in any such town in which such

appointments are not subject to chapter thirty-one, they shall be made annually or for a term of years not exceeding three years, as the selectmen shall determine, and the selectmen may remove such chief or other officers for cause at any time after a hearing. The chief of police in any such town shall from time to time make suitable regulations governing the police department, and the officers thereof, subject to the approval of the selectmen; provided that such regulations shall become effective without such approval upon the failure of the selectmen to take action thereon within thirty days after they have been submitted to them by the chief of police. The chief of police in any such town shall be in immediate control of all town property used by the department, and of the police officers, whom he shall assign to their respective duties and who shall obey his orders.

Article 26: The Town voted unanimously to amend Chapter IX of the Town's By-Laws (Zoning), to create a new Sections, Section 8-H. entitled, Solar Photovoltaic Installations:, the full text of which reads as follows.

#### Town of Sandisfield Solar Photovoltaic Installations Zoning Bylaw

##### A. Purpose

The purpose of this bylaw is to provide a permitting process for solar photovoltaic installations so that they may be utilized in a cost-effective, efficient, and timely manner to increase the use of distributed generation; to integrate these installations into the community in a manner that minimizes their impacts on the character of neighborhoods, on property values, and on the scenic, historic, and environmental resources of the Town; and to protect health and safety, while allowing solar photovoltaic technologies to be utilized. This bylaw is intended to be consistent with Massachusetts General Law Chapter 40A Section 3 in that it does not prohibit or unreasonably regulate the installation of solar energy systems or the building of structures that facilitate the collection of solar energy, except where necessary to protect public health, safety and welfare.

##### B. Applicability

This section applies to solar photovoltaic installations proposed to be constructed after the effective date of this bylaw. This section also applies to material modifications that alter the type, number configuration or size of the solar voltaic installation.

##### C. Definitions

1. Small Scale Solar Photovoltaic Installation: Any size roof-mounted or building-mounted solar photovoltaic installation or ground-mounted photovoltaic installation that occupies less than 1/8 acre of a lot and the electricity generated is used primarily for on-site consumption.
2. Large Scale Ground-Mounted Solar Photovoltaic Installation (LGSP): A solar photovoltaic facility that is structurally mounted on the ground, occupies more than 1/8 acre of land, and the generated electricity is used primarily for off-site consumption.

3. Solar Photovoltaic Facility: A device, structure, or structural design feature, a substantial purpose of which is to provide for the collection, storage and distribution of solar energy for space heating or cooling, generation of electricity, or water heating. This includes appurtenant equipment for the collection, storage and distribution of electricity to buildings or to the electric grid.

#### D. Small Scale Solar Photovoltaic Installation

1. A small scale photovoltaic installation may be allowed as a primary use or an accessory use.
2. A small scale photovoltaic installation may be constructed or materially modified after the issuance of a building permit by the building inspector.
3. A small scale photovoltaic installation proposed to be mounted on a building or rooftop may protrude no greater than five feet above the highest point of the roof.
4. A small scale photovoltaic installation proposed to be ground-mounted may not exceed a height of fifteen feet and must be 50 feet from any property line.
5. A small scale photovoltaic installation shall be removed by the owner within one-year of discontinued use.

#### E. Large Scale Solar Photovoltaic Installation

##### 1. Use Regulations

Large scale photovoltaic installations may only be constructed or materially modified after the issuance of a special permit from the Board of Selectmen in accordance with this section and the section on "Special Permits".

2. The construction, maintenance, operation, modification and removal of the large scale solar photovoltaic installation shall comply with all applicable local, state, and federal requirements.
3. The applicant shall demonstrate legal control over the proposed site sufficient to allow for the construction and operation of the large scale solar photovoltaic installation.
4. The applicant shall demonstrate that it has received conditional approval to connect the large scale solar photovoltaic installation to the electric grid from the utility provider. Off-grid installations are exempt from this requirement.
5. The owner/operator of the large scale solar photovoltaic installation shall maintain the large scale solar photovoltaic installation and the site in good condition. This includes, but not limited to the maintenance of access roads, stormwater control measures, security measures, and vegetation screening.
6. Prior to construction, applicants seeking to construct a large scale solar photovoltaic installation shall provide a form of surety to cover the cost of removal and restoration of the site in the event the site is abandoned. The amount and form of surety shall be determined by the Board of Selectmen, but in no event shall the



amount exceed one-hundred twenty-five (125%) percent of the cost of removal. Applicants shall submit a fully inclusive cost estimate, which accounts for inflation, of the costs associated with the removal of the large scale solar photovoltaic installation prepared by a qualified engineer. Said cost estimate shall be reviewed by the applicant, or their successor, every 5 years from the date of the final installation and adjusted as necessary. This updated cost estimate shall be transmitted to the Board of Selectmen.

## 7. Design Guidelines.

- a) Height. Large scale solar photovoltaic installations shall not exceed fifteen feet (15') in height.
  - b) Setbacks. Large scale solar photovoltaic installations shall at least 50' from any property line.
  - c) Lighting. No lighting of the solar photovoltaic installation is permitted, except for manually operated emergency lights for use only when operating personnel are on site.
  - d) Screening. The large scale solar photovoltaic installations shall be screened year round with dense native vegetation from all adjoining properties and public and private ways.
  - e) Vegetation Clearing. The clearing of vegetation shall be limited to that which is necessary for the construction, operation, maintenance, modification and removal of the large scale solar photovoltaic installation.
  - f) Habitat Fragmentation. All large scale solar photovoltaic installations shall to the fullest extent practicable be clustered and located in or adjacent to areas of the site where the land has already been cleared to avoid habitat fragmentation.
  - g) Security Measures. Large scale solar photovoltaic installations shall be secured with a seven (7) foot high fence constructed to prevent unauthorized persons from accessing the large scale solar photovoltaic installation.
  - h) Signs. The owner/operator shall install signs at the large scale solar photovoltaic installation as determined by the Board of Selectmen. in order to protect public safety.
  - i) Emergency Access. Large scale solar photovoltaic installations and access roads shall be constructed and maintained to allow for safe access by emergency vehicles.
  - j) Emergency Response Plan. Upon the request of the fire chief or police chief, the owner/operator of the large scale solar photovoltaic installation shall cooperate with all local public safety officials to develop and occasionally update an emergency response plan.
  - k) Underground Utilities. All on-site utilities shall be located underground except where the utilities connect into the electric grid at the property boundary.
8. Filing Requirements. Applicants seeking to construct or modify a large scale solar photovoltaic installation shall submit seven (7) copies of the following information to the Planning Board. All maps to be submitted must be drawn at appropriate scales and be signed by a registered professional engineer or licensed surveyor. The Board of Selectmen may, in its discretion, waive any of the filing requirements.

- a) Contact Information. Provide the applicant's and property owner's name, address, phone number, email address, and signature.
  - b) Site Identification. Provide the address and the map, lot and block number of the proposed site.
  - c) Site Plans. Provide site plans showing the following information:
    - (1) Property lines of the proposed site.
    - (2) Elevation contour lines at two-foot vertical intervals.
    - (3) Outlines of all existing and proposed buildings and structures on the proposed site, including distances from the proposed large scale solar photovoltaic installation.
    - (4) Existing and proposed access roads, driveways, public ways, private ways, and recreational trails on the proposed site.
    - (5) Detailed layout of the proposed large scale solar photovoltaic installation, including but not limited to panel mounts, foundations, appurtenant equipment and fencing.
    - (6) Detailed layout of the electric infrastructure to connect the large scale solar photovoltaic installation to the electric grid or net metering equipment.
    - (7) Delineation of all wetland resources and associated buffer areas.
    - (8) Locations of rare threatened or endangered species existing on the site.
    - (9) Proposed changes to the site, including grading, cut and fill, landscaping, native vegetation for screening and vegetation to be removed or altered.
    - (10) Engineering controls at the site and on the access road to control erosion and sedimentation both during construction and after construction as a permanent measure. Such engineering controls shall conform to the Massachusetts Department of Environmental Protection's Stormwater Policy.
  - d) Technical Information. Provide the following information:
    - (1) Blueprints or drawings of the large scale solar photovoltaic installation signed by a professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the installation and any potential shading from nearby trees or structures.
    - (2) One or three line electrical diagram detailing the solar photovoltaic installation, appurtenant equipment and electrical interconnection methods with all National Electric Code compliant devices.
    - (3) Documentation of the major large scale solar photovoltaic installation components to be used, including but not limited to solar photovoltaic panels, panel mounts and inverter.
9. Technical Review. Upon receipt of an application for a large scale solar photovoltaic installation, the Board of Selectmen may engage professional and technical consultants, at the applicant's expense, pursuant to M.G.L. Chapter 44 § 53G to assist the Board of Selectmen with its review of application materials. The Board of Selectmen may direct the applicant to deposit funds with the Board of Selectmen for such review at the time the application is accepted and to add additional funds as needed upon notice. Failure to comply with this section shall

be good grounds for denying the special permit application. Upon the approval or denial of the application, any excess amounts in the account attributable to the application process, including any interest accrued shall be refunded to the applicant.

#### 10. Abandonment & Removal.

- a) A large scale solar photovoltaic installation shall be deemed abandoned when the large scale solar photovoltaic installation has not been in operation for a period of twelve (12) months.
- b) After twelve (12) months of non-operation, the Building Inspector shall provide written notification to the owner/operator that such large scale solar photovoltaic installation is presumed to be abandoned. The owner/operator has thirty (30) days to rebut the presumption of abandonment by submitting evidence to the Building Inspector that the large scale solar photovoltaic installation has been in operation during the relevant twelve (12) month period.
- c) If the owner/operator does not respond within the thirty (30) day appeal period or does not submit evidence that, in the discretion of the Building Inspector, proves that the large scale solar photovoltaic installation has been in operation for the relevant twelve (12) month period, then the large scale solar photovoltaic installation shall be deemed abandoned. The Building Inspector shall provide written notification of abandonment to the owner/operator.
- d) The owner/operator of the large scale solar photovoltaic installation shall remove the large scale solar photovoltaic installation and restore the site within one-hundred eighty (180) days of the date of the written notification of abandonment. If the owner/operator fails to remove the large scale solar photovoltaic installation within one-hundred eighty (180) days, the Town shall have the right, to the extent it is duly authorized by law, to enter onto the proposed site and physically remove the large scale solar photovoltaic installation and restore the site at the sole expense of the owner/operator.

Meeting adjourned at 1:08 p.m.

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True Copy Attest: Dolores Harasyko, Town Clerk



Town of Sandisfield  
Office of the Town Clerk

Following are the results from the election held on May 14, 2018  
Out of 595 voters, 256 voted in the election.

Moderator – one year	Simon Winchester	194*
	All others	62
Selectmen – one year	Charles A. Pease	120
	George R. Riley	130*
	All others	6
Selectmen – three years	John Skrip, Jr.	72
	Brian C. O'Rourke	154*
	Jeffrey J. Gray	26
Board of Assessors – 3 yrs	Kathleen K. Burrows	209*
	All others	47
School Committee – 3 yrs	Billie Anderson Pachulski	207*
	All others	49
Board of Health – 3 yrs	Roger Kohler	209*
	All others	47
Planning Board – 5 yrs	Willard R. Platt	206*
		50

RESULTS OF THE SPECIAL TOWN MEETING  
Tuesday, October 16, 2018

The meeting was called to order at 7:00 p.m. by Moderator Simon Winchester with the Pledge of Allegiance and a dedication to the Mahican Indian Tribe, the pathfinders of our community. There were 46 registered voters present.

Results as follows:

**Article 1.** The Town voted by majority to amend Article 1 to read:

To see if the Town will vote to appropriate \$215,000 or any other sum for the construction, rehabilitation and repair of the Rugg Bridge, including all incidental and related costs, and to meet that appropriation transfer \$215,000 or any other sum from the Free Cash Account

Select Board Vote: unanimous

Finance Committee Vote: 4-0

**Amended**

**Article 1.** The Town voted by majority to appropriate \$215,000 for the construction, rehabilitation and repair of the Rugg Bridge, including all incidental and related costs, and to meet that appropriation transfer \$215,000 from the Free Cash Account.

**Article 2.** The Town voted by 2/3 to appropriate \$14,711.50 for Fire/Ambulance New Equipment Expense for a CPR System and to meet that appropriation transfer \$14,711.50 from the Stabilization Trust Fund to the Fire/Ambulance Equipment Expense Account.

(requires a 2/3 vote)

Select Board Vote: unanimous

Finance Committee Vote: 0-4

**Article 3.** The Town voted by majority to amend Article 3 to read:

To see if the Town will vote to appropriate \$3,000 or any other sum to for the Yanner Park Expense Account and to meet that appropriation transfer \$3,000 or any other sum from the Yanner Park Stabilization Account.

(requires a 2/3 vote)

Select Board Vote: unanimous

Finance Committee Vote: 0-4

**Amended**

**Article 3.** The Town voted unanimously to appropriate \$3,000 for the Yanner Park Expense Account and to meet that appropriation transfer \$3,000 from the Yanner Park Stabilization Account.

**Article 4.** The Town voted unanimously to amend Chapter III, Section 3 of the Town's Bylaws, by striking the existing text and replacing it with the text set forth below:

Section 3. The following Town Officers, Boards or Committees not provided for theretofore, shall be elected at Annual Town Meeting for a term of three (3) years:

- A. The Town Clerk: It shall be the duty of the Town clerk as soon as possible after every Town Meeting, to notify in writing all members of the committee who may be elected or appointed at such meeting, stating the business on which they are to act and the names of the persons composing the committees, and also to notify all officers, boards and committees of all articles passed at such meeting that in any way affect them.
- B. Library Trustees: There shall be three Library Trustees to be elected for terms of five (5) years.
- C. The Constables
- D. Board of Health: There shall be a three-member Board of Health, their terms of office so arranged that one expires each year on the date of the Annual Town Meeting at which time a successor shall be elected for a three (3) year term.
- E. School Committee: There shall be three (3) members of the School Committee, their terms of office so arranged that one expires each year on the date of the Annual Town Meeting at which time a successor shall be elected for a three-year term.
- F. Board of Assessors: There shall be three (3) assessors, their terms of office so arranged that one expires each year on the date of the Annual Town Meeting at which time a successor shall be elected for a three-year term.

And further to see if the Town will vote to amend Chapter III, Section 4 of the Town's Bylaws by deleting the strikethrough text shown below:

Section 4. The following Town Officers, Boards or Committees not provided for heretofore, shall be elected at Annual Town Meeting for a term of one (1) year:

- A. Moderator – who shall not hold the office of Selectmen, or sit on any committee for which the Moderator holds responsibility of appointment.
- B. ~~Auditor~~

And, further to amend Chapter III, Section 5 of the Town's Bylaws, as set forth below with the text to be inserted shown in **bold**:

Section 5. The following Town Officers, Boards or Committees not provided for Heretofore, shall be appointed by the Selectmen.

A. There shall be a Zoning Board of Appeals consisting of three (3) members to be appointed by the Board of Selectmen, who may also appoint two (2) associate members, as provided in Section 12, Chapter 40A of the General Laws. The Board shall act within its statutory powers as provided in Section 14, Chapter 40A (G.L.) and on matters within its jurisdiction under this bylaw in a manner prescribed in Section 15, Chapter 40A (G.L.). This Board of Appeals shall also serve as the Board of Appeals under the Subdivision Control Law as provided in Chapter 41, Section 81-Z of the General Laws.

B. Tree Warden.

C. Council on Aging: There shall be a five (5) member Council on Aging. Beginning in 1988 and continuing every third year thereafter there shall be appointed one (1) member to the Council on Aging for a term of three (3) years. At all other years there shall be appointed two (2) members to the Council on Aging for a term of three (3) years.

D. Historical Commission: There shall be a five (5) member Historical Commission. Beginning in 1989 and continuing every third year thereafter there shall be appointed one member to the Historical Commission for a term of three years. At all other years there shall be appointed two (2) members to the Historical Commission for a term of three (3) years.

**E. The Town Treasurer.**

**F. The Collector of Taxes.**

**G. Town Accountant**

**Article 5.** The Town voted unanimously to amend Chapter IX of the Town's By-Laws (Zoning), to add a new Section 8 I, entitled, **Large-Scale Ground-Mounted Solar Photovoltaic Installations Within Designated Areas** the full text of which reads as follows, and further to

amend the Zoning Map of the Town to add the Solar Photovoltaic Overlay District as described in that Section.

## **Section 8 I.: Large-Scale Ground-Mounted Solar Photovoltaic Installations Within Designated Areas**

### **1.0 Purpose**

The purpose of this bylaw is to promote the creation of new large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, modification, operation and monitoring of such installations within designated areas. The purpose of the **Solar Photovoltaic Overlay District** is to identify designated locations where certain large-scale solar photovoltaic installations are allowed by right.

### **1.1 Applicability**

The provisions set forth in this section shall apply to the construction, operation, modification and/or repair of large-scale ground-mounted solar photovoltaic installations within a designated Solar Photovoltaic Overlay District.

### **1.2 Solar Photovoltaic Overlay District**

There shall be a Solar Photovoltaic Overlay District with As-of-Right Siting consisting of all land owned by the Town of Sandisfield, with the exception of the area known as "Yanner Park", as depicted on a map entitled Solar Photovoltaic Overlay District, which map shall be maintained by the Town Clerk as part of the Zoning Map of the Town and incorporated therein. Large-Scale Ground-Mounted Solar Photovoltaic installations within the Solar Photovoltaic Overlay District shall be allowed ad-of-right upon review and approval of the Site Plan Review Authority in accordance with the requirements of this section. Large Scale Ground-Mounted Solar Photovoltaic installations outside the Solar Photovoltaic Overlay District shall be allowed following issuance of a special permit in accordance with the requirements of Section 8E, "Solar Photovoltaic Installations".

## **2.0 Definitions**

**As-of-Right Siting:** As-of-Right Siting shall mean that development may proceed without the need for a special permit or other discretionary approval. As-of-Right development shall be subject to site plan review to determine conformance with local zoning ordinances or bylaws, and to protect the public health, safety and welfare. Projects cannot be prohibited, but can be reasonably regulated by local inspectors and/or a designated Site Plan Review Authority.

**Large-Scale Ground-Mounted Solar Photovoltaic Installation:** A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 50 kW DC.

**Site Plan Review:** review and approval by the Site Plan Review Authority to determine conformance with local zoning ordinances or bylaws.

**Site Plan Review Authority (SPRA):** Ground-mounted large scale solar photovoltaic installations shall undergo site plan review by the Site Plan Review Authority prior to construction, installation or modification as provided in this Section. For the purpose of this Section of the Zoning Bylaw, the Zoning Board of Appeals shall be the Site Plan Review Authority.

**3.0 General Requirements for all Large-Scale Ground-Mounted Solar Photovoltaic Installations**  
Zoning Section 8H shall apply to all ground-mounted large scale solar photovoltaic installations.

**3.1 Building Permit and Building Inspection**

No large scale solar photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit.

**3.2 Required Documents**

Pursuant to the site plan review process, the Project Proponent shall, in addition to the filing requirements of Section 8H.8, provide the following documents to the Site Plan Review Authority:

- a. One- or three-line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all Massachusetts Electrical Code compliant disconnects and overcurrent devices;
- b. Name, address, and contact information for proposed system installer;
- c. Name, address, phone number and signature of the Project Proponent;
- d. The name, contact information and signature of any agents representing the Project Proponent;
- e. An operation and maintenance plan (see Sec. 3.3);
- f. Proof of liability insurance;
- g. A public outreach plan, including a project development timeline, which indicates how the project proponent will meet the required site plan review notification procedures and otherwise inform abutters and the community.

All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts.

The SPRA may waive documentary requirements as it deems appropriate. The SPRA shall issue a permitting decision within six months of receipt of documents in this section.

**3.3 Operation & Maintenance Plan**

The project proponent shall submit a plan for the operation and maintenance of the large scale ground-mounted solar photovoltaic installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.

**3.4 Monitoring and Maintenance**

The Project Proponent shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief and Emergency Medical Services. The Project Proponent shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

### **3.5 All Other Requirements**

The construction, operation and decommissioning of all large scale solar photovoltaic installations shall also be fully in accordance with Section 8H, Solar Photovoltaic Installations, with the exception of Article E, subsection 1 of Section 8H, regarding a Special Permit.

**Article 6.** The Town voted unanimously to enact Chapter VIII, section 14 of the Town of Sandisfield General Bylaws, entitled "Stretch Energy Code" to read as follows, for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2019, a copy of which is on file with the Town Clerk.

#### **BYLAW**

#### **Chapter VIII, Section 14 STRETCH ENERGY CODE**

##### **1. Definitions**

**International Energy Conservation Code (IECC)** - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

**Stretch Energy Code** - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

##### **2. Purpose**

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for new buildings.

##### **3. Applicability**

This code applies to residential and commercial building permits as of January 1, 2019, including alterations, renovations and additions. Buildings not included in this scope shall comply with 780 CMR 115.AA, as indicated.

##### **4. Stretch Code**

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into this Bylaw.

The Stretch Code is enforceable by the inspector of buildings or building commissioner and effective as of January 1, 2019.



**Article 7.** The Town voted unanimously to amend section 6 of Chapter III (Town Officers) of the Sandisfield By-Laws by making certain deletions (strikethrough) and additions (underline) as shown below:

**Amend current by-law to read as follows.**

"There shall be a five(5) member Finance Committee consisting of registered voters or taxpayers of the Town of Sandisfield, no more than one of which may not be a registered voter, appointed by the Moderator of the Town for a term of three (3) years. Beginning in 1990 and continuing every third year thereafter, the Moderator shall appoint one (1) member of the Finance Committee. The Town Administrator, or designee, shall serve as a non-voting ex-officio member provided, however, that this person shall be seated and allowed to vote whenever the committee lacks a quorum. The Moderator shall fill all vacancies by appointing a registered voter or taxpayer to serve the un-expired term. The Moderator shall remove Finance Committee members for cause. The Moderator will submit in writing to the Board of Selectmen, recommendations for the removal of finance committee members from said committee. At a regular meeting of the Board of Selectmen, said body will vote to accept/reject the Moderator's recommendation for removal of a finance committee member. It shall be the duty of the Finance Committee to review the budget presented by the Selectmen and make recommendations to the town meeting relative to all appropriations. These recommendations should be developed, reviewed, approved, and presented in accordance with the Town ~~Administrator~~ Administrator's budget timeline as follows:

1. In consultation with affected parties the Select Board or its designee shall prepare an operating budget timeline for the next fiscal year's operating budget. Departmental and committee budget requests shall be submitted simultaneously to the Selectmen, Town Administrator, and Finance Committee. ~~Departmental and committee budget requests shall be submitted simultaneously to the Selectmen, Town Administrator, and Finance Committee.~~
2. After ~~initial~~ initial review of the budget requests, ~~department heads and committees~~ department heads and comm shall meet with and provide additional information as may be requested by the ~~Selectmen~~ Select Board or, Town Administrator, ~~or Finance Committee,~~ or Finance Committee, and then ~~meet jointly with the Selectmen and Town Administrator, or designee, and Finance Committee to discuss and justify their budget requests.~~ and then meet jointly with the Selectmen and Town Administrator, or designee, and Finance Committee to discuss and justify their budget requests.
3. The Selectmen vote on all appropriation requests. These requests are those that are presented to Town Meetings.
4. The Finance Committee votes on all appropriation requests. These votes determine the Finance Committee's recommendations to Town Meetings.
5. Should there be disagreement between Selectmen and Finance Committee on any appropriation requests, meetings may be held to reconcile differences in order to present to Town Meetings, as much as possible, a unified position on appropriation requests.

6. Appropriation-related articles in the Town Meeting warrant shall include a statement describing the votes of the Selectmen and the Finance Committee on each such article (e.g., Selectman Voted Approval 2-1, Finance Committee Voted Disapproval 4-1).

The Finance Committee shall otherwise have the duties prescribed by statute (M.G.L 39 § 16)."

Meeting adjourned at 8:11 p.m.

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Dolores Harasyko, Town Clerk  
True Copy Attest

## RESULTS OF VITAL STATISTICS FOR CALENDAR YEAR 2018

I record only vital records which occurred in Massachusetts. If someone was born, married or deceased in another state but were residents of Massachusetts, by law the event would be recorded in that state.

### BIRTHS

There were 9 births recorded

### MARRIAGES

There was 1 marriage recorded

### DEATHS

There were 9 deaths recorded

## DOG LICENSES ISSUED IN CALENDAR YEAR 2018

Male	22 @	\$ 15.00	\$ 330.00
Neutered Males	81 @	5.00	405.00
Females	16 @	15.00	240.00
Spayed Females	102 @	5.00	510.00
Kennel Licenses			
1 – 4 Dogs	1 @	20.00	20.00
5 – 10 Dogs	2 @	40.00	80.00
Total Gross Receipts			1,585.00
Less Clerks Fees			165.75
Net License Receipts			1,419.25
Late Charges and Fines			320.00
Net Receipts paid to the Treasurer			1,739.25

## BUSINESS CERTIFICATES ISSUED IN CALENDAR YEAR 2018

Jan. 8, 2018	Carl Codling DBA Carl Codling Construction
Jan. 30, 2018	Robert Tarasuk DBA Tarasuk Forest Management
Jan. 30, 2018	Estelle L. Leeds DBA Estelle Leeds Artists Management
Feb. 6, 2018	Robin Annecharico DBA Born To Run Barrel Horses
Mar. 21, 2018	Pauline E. Bakunis DBA Sweety and Huns Crafts
May 2, 2018	Judith Lewis DBA Berkshire Fireworks
July 2, 2018	Tina L. deManbey DBA Lucian's Library
Nov. 8, 2018	Steven Seddon, Sr. DBA SS Home Improvements
Nov. 20, 2018	Bogart W. Muller DBA RSE, LLC
Dec. 10, 2018	Kim Paspuletti DBA KKM Company
Dec. 15, 2018	Charles C. Pease DBA Charles C. Pease Constr. Company
Dec. 19, 2018	Andrew & Sandra Snyder DBA When Pigs Fly Farm

## BOARD OF REGISTRARS

### RESULTS OF THE ANNUAL STREET CENSUS 2018

Residents 17 years of age and older	706
Residents 16 years of age and younger	121
Total resident population counted	827

### NEW VOTERS REGISTERED IN CALENDAR YEAR 2018

There were 36 new registered voters for the calendar year 2018

Unenrolled	22
Republican	2
Democrat	10
Libertarian	2

Results of the State Primary  
September 4, 2018

Following are the results from the State Primary. Out of 596 registered voters 136 voted.

Republican Party

Office	Votes
Senator in Congress	
Geoff Diehl	18*
John Kingston	12
Beth Joyce Lindstrom	6
Governor	
Charles D. Baker	19*
Scott D. Lively	17
Lieutenant Governor	
Karyn E. Polito	32*
Attorney General	
James R. McMahon, III	25*
Daniel L. Shores	11
Secretary of the State	
Anthony M. Amore	33*
Treasurer	
Keiko M. Orrall	33*
Auditor	
Helen Brady	33*

No candidates for Representative in Congress, Councillor, Senator in General Court, Rep. in General Court, District Attorney, Clerk of Courts and Register of Deeds

Democratic Party

Office	Votes
Senator in Congress	
Elizabeth Warren	92*

Office	Votes
Governor	
Jay M. Gonzalez	51*
Bob Massie	29
Lieutenant Governor	52*
Jimmy Tingle	26
Attorney General	
Maura Healy	85*
Secretary of State	
William Francis Galvin	55*
Josh Zakim	34
Treasurer	
Deborah B. Goldberg	81
Auditor	
Suzanne M. Bump	81*
Representative in Congress	
Richard E. Neal	63*
Tahirah Amatul-Wadud	34
Councillor	
Mary E. Hurley	80*
Senator in General Court	
Adam G. Hinds	81*
Thomas P. Wickham	14
Representative in General Court	
William "Smitty" Pignatelli	91*
District Attorney	
Paul J. Caccaviello	13
Andrea C. Harrington	38
Judith C. Knight	49*
Clerk of Courts	
Deborah S. Capeless	81*
Register of Deeds – no candidates	

Results of the State Election  
November 6, 2018

Following are the results from the State Election. Out of 603 registered voters 374 voted.

Office	Votes
Senator in Congress	
Elizabeth A. Warren	236*
Geoff Diehl	126
Shiva Ayyadurai	6
Governor and Lieutenant Governor	
Baker and Polito	189*
Gonzalez and Palfrey	175
Attorney General	
Maura Healy	236*
James R. McMahon, III	132
Secretary of State	
William Frances Galvin	235*
Anthony M. Amore	117
Juan G. Sanchez, Jr.	15
Treasurer	
Deborah B. Goldberg	234*
Keiko M. Orrall	120
Jamie M. Guerin	9
Auditor	
Suzanne M. Bump	224*
Helen Brady	115
Daniel Fishman	14
Edward J. Stamas	8
Representative in Congress	
Richard Neal	281*
Councillor	
Mary E. Hurley	236*
Mike Franco	99



Office	Votes
Senator in General Court	
Adam G. Hinds	281*
Representative in General Court	
William "Smitty" Pignatelli	296*
District Attorney	
Andrea C. Harrington	238*
Paul J. Caccaviello	63
Clerk of Courts	
Deborah S. Capeless	269*
Robert J. Hickey	45
Register of Deeds	
Michelle L. Laramée-Jenny	263*
Question 1	
Yes	118
No	238*
Question 2	
Yes	259*
No	94
Question 3	
Yes	232*
No	117

RESULTS OF THE ANNUAL TOWN CAUCUS  
April 11, 2019

The annual Town Caucus was called to order at 7:00 p.m. by Town Clerk Dolores Harasyko and Assistant Town Clerk Pauline Bakunis

Nominees for offices to be elected on May 20, 2019:

<u>Office</u>	<u>Nomination Papers</u>	<u>Caucus Nomination</u>
Moderator (1 year)	<u>No papers</u>	<u>Simon B A Winchester</u>
Selectmen (3 years)	<u>No papers</u>	<u>George R. Riley</u>
Board of Assessors (3 yrs)	<u>No papers</u>	<u>Bethany R. Perry</u>
School Committee (3yrs)	<u>Jennifer B. Hibbins</u>	<u>No Caucus Nominee</u>
Board of Health (3 years)	<u>Kim E. Spring</u>	<u>No Caucus Nominee</u>
Planning Board (2 years)	<u>No papers</u>	<u>No Caucus Nominee</u>
Planning Board (5 years)	<u>Paul Gaudette</u>	<u>No Caucus Nominee</u>
Library Trustee (5 years)	<u>Clare English</u>	<u>No Caucus Nominee</u>

Number of registered voters attending: 27

Caucus adjourned at 7:06 p.m.

Respectfully submitted:      Dolores Harasyko, Town Clerk  
Pauline Bakunis, Assistant Town Clerk

**FARMINGTON RIVER REGIONAL SCHOOL DISTRICT**  
**Annual Report for FY 2018-2019**

**A. Total Enrollment for In-District –Pre-K – Gr. 6:** (see breakdown below) **111** Students

Enrollment by Town for Grade Pre-K through Grade 6 for FY 19

Otis	<u>52</u>
Sandisfield	<u>44</u>
From Other Towns (School Choice into FRRSD)	<u>15</u>
<b>Total</b>	<b><u>111</u></b>

FRRSD Enrollment by Grade for Otis and Sandisfield Students:

Pre-School	<u>21</u>
Kindergarten	<u>11</u>
Grade One	<u>13</u>
Grade Two	<u>9</u>
Grade Three	<u>7</u>
Grade Four	<u>10</u>
Grade Five	<u>11</u>
Grade Six	<u>14</u>
<b>Total</b>	<b><u>96</u></b>

PLUS School Choice 15 **111**

**B. Total Enrollment for Out-of-District Enrollments:** (see breakdown below) **43** students

Berkshire Hills Regional School District Enrollment by Town for FY 19:

Otis (School Choice)	<u>2</u>
Otis – Tuition for Grades 7-12	<u>41</u>
Sandisfield – Tuition for Grades 7-12	<u>27</u>
Sandisfield (School Choice)	<u>6</u>

Central Berkshire 1

Lee School District Enrollment by Town for FY 19

Otis (School Choice)	<u>3</u>
Otis – Tuition for Grades 7-12	<u>17</u>
Sandisfield – Tuition for Grades 7-12	<u>3</u>
Sandisfield (School Choice)	<u>0</u>

Lenox School District Enrollment by Town for FY 19

Otis(School Choice)	<u>1</u>
Sandisfield(School Choice)	<u>0</u>

SBRSD Enrollment by Town for FY 19

Otis (School Choice)	<u>12</u>
Sandisfield (School Choice)	<u>14</u>

Gateway Regional School District FY 19

Otis	<u>1</u>
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Westfield – vocational program – FY 19

Otis(Tuition)	<u>1</u>
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Westfield—Enrollment by Town for FY19

Otis (School Choice)	<u>2</u>
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Southwick-Tolland Enrollment by Town for FY19

Sandisfield (School Choice)	<u>1</u>
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Non Public Tuition Schools FY19

3

**TOTAL DISTRICT ENROLLMENT Pre-K through Grade 12 – both towns - FY2019:**

**188 “in-district” students plus 58 “out-of district” students = 246 students in the entire FRRSD District Preschool through Grade 12 in 2018-2019 fiscal year.**

**FRRSD School Committee for 2018-19:**

FRRSD School Committee was comprised of seven members:

**Otis** – Carol Lombardo Vice chair, Jessica Drenga, Arlene Tolopko, Open Seat

**Sandisfield** – Nick DellaGiustina, Chair, John Skrip, Jr., Billie Anderson-Pachulski

**FRRSD School Administration for 2018-19:**

Thomas Nadolny, Principal/Superintendent – Full time

Michael Saporito, Director of Student Services – full time

Eric Jesner, District Business Manager – full time

**FRRSD Clerical Staff for 2018-19:**

Teresa DellaGiustina – full time Superintendent's Assistant

Monica Dingman – part time Principal's Secretary

Paula Subklew – full time Business Office Assistant

**FRRSD Teaching Staff for 2018-19:**

Nanette Higgins – full day Pre-school

Rebecca Hamill – half-day Pre-school

Amy Maxton – Kindergarten

Meaghan Martin – Grade 1

Sarah Tracy – Grade 2

Katherine Graham – Grade 3

Bethany Mielke – Grade 4

Christopher Keller – Grade 5

James Foster – Grade 6

Jonina Decker – Special Education

Rachael Cannon – Special Education

Laura Catullo – Art – part time

Michael Flower – Music – part time

Jenna Daley – Health and Physical Education – part time

Laurie Flower – Instructional Technology and Engineering – full time

Terry Di Grigoli – Adjustment Counselor – Fulltime

Hanna Kenny- Exploratory foreign language, Gr. 4-6 – ½ day per week

**FRRSD Paraprofessionals for 2018-19:** The District employed 8.5 Paraprofessionals in Grades Pre-K through 6 to address the needs of special education, disabled, and regular education students in all settings. The District also employs several Paraprofessionals in “out of district” public placements to meet IEP requirements.

**FRRSD Speech Therapy, Occupational Therapy, Physical Therapy and Psychological Services for 2018-19:** To address the therapeutic needs of students as defined through their Individualized Education Plans, 504 Accommodations agreements, or by other recommendations, the District engaged the services of therapists, as needed, on a consultant basis.

**FRRSD School Nurse for 2018-19:** Denise Zuidema – full time

### **FRRSD Cafeteria Staff for 2018-19:**

Breakfast and lunch were served daily to students, in accordance with state and federal guidelines for healthy meals. The District also provided a low-cost, nutritious meal for Senior Citizens of both towns once a week.

Kendra Rybacki – Director

Candy Chaffee – Director's Assistant

### **FRRSD Maintenance Staff for 2018-19:**

Jeffrey Gray – Head of Maintenance

Michael McCord-part time custodian-evenings

Valerie Morrison– part time custodian - evenings

### **FRRSD Transportation Services for 2018-19:**

The District has a multi-year bus contract with Dufour, Inc. to transport District students in Grades K-12 to the Farmington River Regional School, Berkshire Hills Regional School District and Lee Public Schools.

Additionally, to access students in outlying areas in both communities, the District employed its own drivers and two District vans to transport students in both towns.

School choice students are not transported.

### **FRRSD Tuition Agreements for Students in Grade 7 -12 for 2018-19:**

In order to provide a free and appropriate public education for District students in Grades 7 – 12, the District maintains tuition agreements with Berkshire Hills Regional School District and the Lee Public Schools. These tuition agreements enable all parties to budget and plan ahead financially, based upon these agreements.

Parent and students can choose which of these two school districts they wish to attend after they leave Grade 6 at Farmington River Regional School.

### **FRRSD Parent Teacher Association – PTA – 2018-19:**

The PTA provided information on school events to all District parents. The PTA held many creative fund-raising activities, such as the Cash Calendar to raise funds for school equipment and opportunities (smart boards, classroom materials, field trips and in-school programs, etc.). PTA members also helped with Field Day, the Holiday Shoppe and other family events. They contributed tens of thousands of dollars to the students' education, enrichment and recreation opportunities that could not be accommodated in the regular school budget.

### **FRRSD Volunteers and Collaborations for 2018-19:**

The District students benefitted from many family and community volunteers who spent time in the classrooms and at the Otis Library working with children and doing projects with them. The Otis Cultural Council and the Sandisfield Cultural Council again donated hundreds of dollars to the school for in-school enrichment programs and field trips. These volunteers served to enhance student learning and enrichment.

### **COLLABORATION WITH DISTRICT POLICE AND FIRE DEPARTMENTS**

Otis and Sandisfield Police and Fire Chiefs, along with staff members from their respective departments, worked closely with the School Administration to develop a lockdown procedure and to work with State Police in the training of all staff members and parents in lockdown and shelter-in-place procedures. Our lockdown drills continued to be successful because of this partnership.

The Otis Police Department provided a during the April vacation to give children the opportunity to interact with law enforcement officers in a proactive, positive manner while doing some very interesting and fun activities.

### **Use of District Facilities**

The District continued to promote the use of our facilities to both Towns that comprise the District. Otis Recreation Department regularly provided a range of activities for the community, such as volleyball and pickle ball. The Otis Cultural Council holds their Annual Craft Fair at the school in July.

The Otis Fire Department utilizes the school for training purposes, and The Kiwanis Club's annual Pancake Breakfast for Veteran's Day is here in the cafeteria.

Respectfully submitted by:

Thomas Nadolny, Superintendent

## **SANDISFIELD CONSERVATION COMMISSION ANNUAL TOWN REPORT 2018**

The Conservation Commission meets on the third Tuesday of every month at 7:00 P.M. If you wish to be on the agenda, please call 413-258-4901 and speaks to our administrative assistant, Clare English. We always welcome any and all involvement and support from the public.

The Conservation Commission administers the Massachusetts Wetlands Protection Act, as well as the Massachusetts Rivers Protection Act. In that capacity, the Commission processes applications to perform work in or near wetlands, flood plains, rivers, perennial streams, banks, surface waters and other resource areas. We also act in a planning and advisory capacity with other Municipal Boards on conservation issues. If you have any questions or concerns about work in any of the protected resource areas named above, please contact a commission member or our administrative assistant, Clare English. We always prefer to work with the townspeople rather than confront problems down the road.

For the period of January 1, 2018 through December 31, 2018 the Commission processed 10 Requests for Determination of Applicability, 4 Notice of Intents, issued 4 Orders of Conditions, held 8 public hearings, issued 10 Determination of Applicability and went on 12 site visits and held 9 public meetings 1 Enforcement Order.

The Commission would like to thank the members of the town who participated in all of the public hearings on the pipeline project. Your dedication to the environment is enlightening and encouraging. The commission also wished to thank our dedicated agent, Stockman Associates, Inc. for all the work in helping the Commission carry out its responsibilities.

Respectfully submitted,  
Paul Gaudette, Chairperson  
Clare English  
Steven Harasyko  
Mary Turek



SANDISFIELD PUBLIC LIBRARY  
66 Sandisfield Road  
Sandisfield, Mass., 01255

Phone: 413-258-4966

The Library Trustees are very pleased with the new direction that our Librarian, Terry Sponholz has taken the library this year. She held five arts and craft sessions. She held a summer reading program for the children. There were 21 participants, which is nearly double last summer. A grant from the Cultural council sponsored Ed the Wizard who did Jet Power and Paper Airplanes and David Bates for story telling and songs. Both of these were very well received with nearly two dozen children and parents attending.

This summer with Cultural Council grant we will be offering passes to Springfield Art Museum, Springfield Fine Arts Museum, the Amazing World of Dr. Seuss Memorial Sculpture, Amazing World of Dr. Seuss Museum, the Seymour Planetarium and Science Museum and the Zoo in Forest Park and Clark Museum in Williamstown.

In 2018/ there were 2663 books and audios circulated including 148 through interlibrary loan. We purchased 223 new books. The trustees are very pleased to note the number of children using the library. Please look in the Sandisfield Times for the Librarians corner to find out hat is new and exciting at the Library. We were approved for three state grants, which will offset the amount the Town pas to run the Library.

The Trustees would like to thank Vicki Bakunis and Kathy Burrows for their work as Library Aides and Terry Sponholz for her amazing work as Librarian.

Respectfully,

Clare English  
Mary Turek  
Kathy Burrows

## Sandisfield Animal Control

This Department received a total of 55 calls ranging from lost dogs to nuisance wildlife. The following is a break down of calls received.

Nuisance Dogs 6    Stray Dogs / Cats 12    Missing Animals 9

Livestock complaints 8    Nuisance Wildlife 11    Assist Tolland 2

Animal Cruelty Non- founded 2    Animal Cruelty founded 1

Other calls non- specific 4    Days in Great Barrington court 2

I would like to thank the residents in town and their constant awareness of our animal friends for without your voices theirs would not be heard.

Respectfully Submitted,

Kim Spring

## Animal Inspector

This Department deals with reported Dog Bites , Reported cases of Rabies in domestic and wild animals. Last year was a very quiet year for both no Bites or Rabies were reported. This Department also handles Quarantines.

A report was sent to The Department of Agriculture in Boston .

Rabies is still a threat in our area and any wildlife acting abnormal should be reported to Law Enforcement.

Respectfully Submitted,

Kim Spring

SANDISFIELD FIRE DEPARTMENT AND AMBULANCE SQUAD  
P.O. BOX 22 – SANDISFIELD, MA 01255  
ANNUAL TOWN REPORT FOR CALENDAR YEAR 2018

During the calendar year for 2018, the Sandisfield Fire Department and Ambulance squad (EMT'S) responded to a total of 181 incidents. Of this 57 were fire calls and 124 or 68.5% were ambulance calls.

By comparison, for the calendar year of 2017, there were a total of 149 incidents of which 99 (66%) were for the ambulance.

The Police and Fire Departments would like to create a Department of Public Safety Officer position for the Town. This position would be for one person who is a Fireman, EMT, and Police Officer and would work 40 hours per week. This position is a must for Public Safety for our Town due to the increase in the number of calls in all departments and the shortfall of volunteers. Just for example, from Feb 5<sup>th</sup> thru Mar 7<sup>th</sup> there were a total of 21 fire & EMT incidents. This does not include police calls.

There is a shortage of volunteers especially during the daytime. If we don't do something to resolve the situation we will be at risk of losing important services to our Town.

*This position is a must for Public Safety for our Town*

We are in need of people who are interested in joining the Fire Department, and/or interested in becoming EMT'S for the Ambulance. Training for the EMT class will be paid for by the Town. If you can give some of your time or can help in any way please call Chief Ralph Morrison at 413.258.4742. There is always a job opportunity for everyone.

We would like to thank the Sandisfield Police Department, Highway Department, and Select Board as well as the Mass. State Police, DCR, and the Environmental Police for their assistance and support during the past year.

Respectfully Submitted,  
Ralph E. Morrison, Fire Chief

EMERGENCY MANAGEMENT REPORT  
FOR FY 2019

The Sandisfield Emergency Management Director coordinates with MEMA to receive support from Federal, State, and local government agencies, non-profits, and businesses to prepare, respond to, and recover from emergencies and disasters.

Sandisfield was again fortunate this year in that there were no events requiring us to declare a local State of Emergency or asking Massachusetts Emergency Management Agency (MEMA) for assistance.

I continue to attend the monthly meetings at Southern Berkshire Regional Planning Committee, and Quarterly meetings at the MEMA regional office in Agawam.

Along with other officials from our Town and consultants from Berkshire Regional Planning, I am involved with the Municipal Vulnerability Project. Once completed, the Town of Sandisfield will be eligible to apply for "Action Grants" which are additional state funding opportunities to support identified projects.

I would like to thank the members of the Fire Department for their help in the servicing of equipment and modernizing the interior of the emergency services trailer to make it more resourceful.

Respectfully Submitted,

John Burrows  
Emergency Management Director

## Sandisfield Police Department

During the fiscal year for 2018 our department received about 359 calls for service.

A complete breakdown of all 911 calls for service is sent to the board of selectmen each month, as well as being listed monthly in the Sandisfield Times for public view.

Our officers have been busy this winter with all of us attending about 60 hours of state mandated in-service classroom and firearms training.

I would like to thank our officers for their services to Sandisfield again this year.

Ralph Morrison, Adam Gonska, Dana Beardsley, Michael Johnson.

The Police Department along with Fire Department have presented to the Selectboard a request for them to make a new position that will provide Sandisfield with a much needed full time person to cover Police ,Fire,EMS calls during the weekdays. This person will be able to respond to any public safety call during the day, which is when Sandisfield is very short on staffing for such calls. There are not the volunteers joining the department to cover the calls so if we want to continue to have the services that we have Sandisfield needs to pay to provide the coverage. This is not unique to Sandisfield it is a problem that small towns are having all over.

We can all help to make our community a safer place, If you see something that you feel is odd or just not right report it.

Never feel it is a bother that is what we are here for Dial 911

If you have something we can help you with or just have a question for us please feel free to contact us.

Non-emergency 413-258-4742 , [policechief@sandisfieldma.gov](mailto:policechief@sandisfieldma.gov), Cell 413-441-2129.

I would like to thank everyone for the continued support of the department.

Respectfully,

Michael D Morrison, Chief of Police

# SANDISFIELD

## REPORT OF THE BUILDING DEPARTMENT

January 1, 2018 - December 31, 2018

A total of Twenty-one permits were issued in 2018 at an estimated value of:  
\$1'352,575.00

• New dwellings	1	\$ 275,000.00
• Additions, remodels, repairs	11	\$ 357,379.00
• Decks ,Porches and pools	1	\$ 14,880.00
• Garage, Barns and Sheds	3	\$ 151,500.00
• Solar, Energy upgrade	2	\$ 64,260.00
• Roof and Siding	3	\$ 28,000.00
• Other	1	\$ 461,556.00

### SPECIAL NOTICE

Office hours: 4:00 to 5:00 p.m. Mondays, by appointment,413-258 4590  
[emunsonjr@gmail.com](mailto:emunsonjr@gmail.com) at the Tolland Town Hall 241 West Granville  
Rd.,(RT. 57) Tolland, MA.

- Before any construction, repairs, additions or garden sheds are started, check with the Conservation and Planning Boards before you apply for a building permit. Check with the Building Department to see if a permit is needed. Building Applications are available at the Town Hall or online
- No building or dwelling with an outstanding building permit shall be used or inhabited until a "certificate of occupancy" has been issued. Use or occupancy without this certificate will result in a fine according to Ma.Building Code, section 120.1. It is the homeowner's responsibility to see that the certificate is obtained.
- It is the state law that all residents are required to have at least one Carbon Monoxide Detector on each level of a dwelling. Also, Smoke Detectors are required in all residents. If you are not sure of the location for detectors, call your Building Inspector or Fire Inspector for help with the locations. Check and test twice a year **THIS JUST MAY SAVE YOUR LIFE.**
- All Houses must have large 4 inch visible street numbers. This is Mass. General law C 148,S.59. Be sure to use the E-911 address

Eric R. Munson, Jr.  
Building Inspector

## Sandisfield Board of Health

Greetings, The Board of Health meets on the 1<sup>st</sup> Monday of every month.

Town Sanitarian Victor Hryckvich has completed several Title V inspections and Perc tests this year.

Roger Kohler has been involved in researching rules for Air BnB's , and New Tobacco, Vaping restrictions. Roger also completed Restaurant inspections this year.

Kim Spring has been working with Town Officials to solve the Camper / trailer issues in town. Kim is also taking online courses in Emergency preparedness and Public Health Core Training.

Meetings are held at 6pm at The Old Town Hall on Silverbrook Road.

Respectfully Submitted,

Victor hryckvich Chairman

Kim Spring Secretary

Roger Kohler Clerk



Report of the Planning Board  
2019

The Planning Board holds regularly scheduled meetings on the second Tuesday of every month in the Old Town Hall. Last May, during the annual town elections, Willard Platt was re-elected to serve another 5-year term on the Planning Board. Also in May, Gary Bottum Sr. who was then chairman, moved out of Sandisfield, leaving a vacant seat that he had held for 9 years. Roger Kohler was chosen by the remaining members of the board to be the new chairman. In September, the Board of Selectmen appointed Paul Gaudette to occupy the vacant seat left by Gary Bottum Sr. until the next town election. In October, Dawn O'Dell Lemon stepped down as secretary. Also in October, member Robert O'Brien, Jr. stepped down.

During FW19, the Planning Board worked with members of the Green Team Committee to make amendments to the town's recently passed Solar Photovoltaic Installations Zoning By-Laws. The Planning Board held a Public Hearing in September to provide information about the proposed Solar Voltaic Overlay District and to hear from the public about these zoning changes. These changes (which passed at a special town meeting) were one of many requirements that the Green Team Committee worked on so that the town could be recognized as a Designated Green Community.

Other by-laws that the Planning Board discussed revolved around wireless communication laws and adopting a local tax option for short-term rental properties.

During the last year there were a few permit/applications that the Planning Board reviewed. These included 2 Approval Not Required (Form A), 2 Site Visits, 3 Site Plan Reviews, and 2 Driveway Permits.

Respectfully Submitted,

Roger Kohler, Chairman  
Willard Platt  
Tom Jacobs  
Paul Gaudette

## SANDISFIELD CEMETERY COMMITTEE

### ANNUAL TOWN REPORT FY2019

In the past we have been exclusively concerned with the physical appearance of each of our five town owned cemeteries. This year we spent time at our Roberts Road, Beech Plain, and South Sandisfield Cemeteries continuing to prune, clean old stones, and stand-up the fallen stone. In May 2018 we began using the CIMS computer program for all of our burials in our largest and currently used Center Cemetery. It has been a tedious task and we have collectively spent over two hundred hours so far copying Index Cards, Deeds, Lot books and then entering this data into the program. This program has great potential, it will also support photos of the grave stones, persons as well as the obituaries.

I would like to Thank each of our committee members and the Cemetery Superintendent, and the Select Board for their support.

Respectfully submitted, Kathie Burrows, Chairperson

Members: Vickie Bakunis, Secretary, Laurie Foulke-Green, Brenda R. Larson and Steve Harasyko  
Superintendent-Ben Campetti

## **COUNCIL ON AGING**

The COA community continues to meet each Wednesday for potluck lunch (provided by members), socializing and activities. Our business meetings are held on the first & Third Wednesday of each month at 10:00 A.M.

We hold monthly Blood Pressure Clinics, yearly Flu Shot Clinic, and Regular Foot Care Clinics.

We provide Volunteer Transportation for ambulatory residents to medical appointments and to run errands.

We also provide regular exercise classes and informational presentations.

Recently, we have also joined The Age Friendly Berkshire Initiative. Which will enable us to become involved in other programs in the County.

Come Join Us!

Respectfully Submitted,

Linda Riiska, Co – Chair  
258-4816

Nina Carr, Co – Chair  
258-3314

## **Sandisfield Recreational Committee**

The Sandisfield Recreation Committee is a small but dedicated group that works to provide recreational and cultural activities for the whole community, young and our elders as well as everyone in between. We believe that enhancing people's personal health and wellness through fun, enjoyable, and social activities we strengthen and enrich the lives of our town's people. Our purpose is to provide opportunities for residents of all ages and interests to gather together, promote community spirit and celebrate life in Sandisfield.

**The Recreation Committee sponsored the following community events in FY18:**

The Boston Aquarium Trip

The Beach Party at the Library/Community Center

The Memorial Day Bike Brigade

Game Day at the Library/Community Center

The Annual Easter Hunt

## **COMMUNITY HEALTH PROGRAMS**

The Community Health Program provides services and promotes the health of the young children of the town through the maternal-child health services of the southern Berkshire WIC program. These activities include promotion of healthy pregnancies, infant, toddler nutrition, childhood immunizations, and referrals to other community resources, crisis intervention for families experiencing loss of income, and funds for good nutrition to ensure that the youngest of the Town's citizens can develop to their fullest potential.

CHP Family Services  
442 Stockbridge Rd.  
Great Barrington, MA 01230  
413-644-0104

## **THE BRIEN CENTER**

The Brien Center's mission is to provide high quality, comprehensive mental health and substance use disorder services to Berkshire residents through Community based services that promote the highest possible degree of recovery, independence and quality of life of those served. We will provide access and supports to meet the mental health and substance use disorder needs of individuals of all ages, race, and cultures, and intellects, enabling them to live, work and participate in our communities. We will accomplish this by working in partnership with state agencies, individuals, families, youth and other providers.

Mary Murphy, Executive Assistant  
P. O. Box 4219  
Pittsfield, MA 01202  
413-629-1272



## COMMUNITY HEALTH PROGRAMS, INC.

### **CHP Administration**

444 Stockbridge Road  
P.O. Box 30  
Great Barrington, MA 01230  
413-528-9311

### **CHP Adams Internists**

19 Depot Street, Suite 1  
Adams, MA 01220  
413-743-1080

### **CHP Barrington**

#### **OB/GYN**

780 Main Street  
Great Barrington, MA 01230  
413-528-1470

### **CHP Berkshire Pediatrics**

777 North Street, Suite 305  
Pittsfield, MA 01201  
413-499-8500

### **CHP Dental Center**

343 Main Street, Suite 1  
Great Barrington, MA 01230  
413-528-5565

### **CHP Family Services**

442 Stockbridge Road  
Great Barrington, MA 01230  
413-528-0457

### **CHP Health Center**

444 Stockbridge Road  
Great Barrington, MA 01230  
413-528-8580

### **CHP Lee Family Practice**

11 Quarry Hill Road  
Lee, MA 01238  
413-243-0536

### **CHP Neighborhood Dental Center**

510 North Street, Suite 2  
Pittsfield, MA 01201  
413-447-2781

### **CHP Neighborhood Health Center**

510 North Street, Suite 1  
Pittsfield, MA 01201  
413-447-2351

### **CHP North Adams Family Medicine**

71 Hospital Avenue  
3rd Floor, North Wing  
North Adams, MA 01247  
413-664-4088

We are pleased to report on the following Community Health Programs (CHP) services that were provided to Sandisfield residents during the past year to promote the health and well-being of the young children and parents of the town. As a safety net for families in need, CHP provided comprehensive support to ensure that the youngest of the town's citizens can develop to their fullest potential.

CHP's Women, Infants, Children (WIC) program provided essential nutrition education and WIC cards for healthy foods to town pregnant or postpartum women, newborns, toddlers, and children under the age of five. CHP Family Services served residents of Sandisfield through playgroups held on-site at Family Services offices in Great Barrington, and at playgroups in neighboring rural towns in South County. Family Services also hosted farmer's markets, provided free and emergency food, hosted monthly healthy food distribution events, gave nutrition classes, provided breastfeeding counseling and support, offered a clothing exchange, lending library, consignment sale, assisted with fuel and holiday relief funds, and distributed donated food and childcare necessities. Residents of Sandisfield attended childcare and parenting workshops, received prenatal education and essential baby and newborn resources including Baby Boxes, had access to breastfeeding support, and utilized referral and support services.

CHP also provided primary and preventive care to Sandisfield residents of all ages who were patients at one or more of CHP's medical or dental facilities, including CHP on Wheels. Residents had access to primary and preventive care, dental services, and comprehensive women's health care – regardless of their insurance or ability to pay.

Through medical and dental patient records, playgroup and Family Services program attendance sheets, and WIC participant data, we know that hundreds of Sandisfield residents were served by CHP this past year. We are grateful for the support that the town of Sandisfield has provided that has helped make such a difference in so many lives of its residents.

Thank you again for your investment in CHP. Please feel free to contact me via email at [cbarth@chpberkshires.org](mailto:cbarth@chpberkshires.org) or by phone at (413) 528-9311, extension 1179.

Sincerely,

*Carrie Barth*

Carrie Barth  
Director of Grants Administration

## SOUTHERN BERKSHIRE REGIONAL EMERGENCY PLANNING COMMITTEE

The Southern Berkshire Regional Emergency Planning Committee (SBREPC) is Federally mandated to oversee the "Community Right to Know" planning, training, and information gathering for the storage of hazardous materials within the area of southern Berkshire County, Massachusetts. SBREPC plays a vital role in preparing for emergencies and disasters. SBREPC has also developed a Regional Shelter plan at Simons Rock College.

The SBREPC is comprised of the following South County towns: Alford, Egremont, Great Barrington, Monterey, Mount Washington, New Marlborough, Otis, Sandisfield, Sheffield, Stockbridge, Tyringham, and West Stockbridge.

Meetings of the SBREPC are generally conducted at 8:00 AM on the third Tuesday of the month, at Fairview Hospital, 29 Lewis Avenue, in Great Barrington. The public is invited to attend.

The SBREPC has developed an integrated emergency response plan and this plan is available for review. Additional information that is site specific for hazardous material storage is also available.



## **Yanner Park Committee Overview Annual Town Meeting 2019**

The purpose of this new committee is to advise the town with regard to developing useful recreational infrastructure and managing the natural resources of Yanner Park, a 275-acre parcel of land located between Town Hill road and Hammertown road that was given to the town for the broad purpose of "recreation" in 1995. The committee began in September of 2018 and consists of the following members:

- Adam Brown (chair)
- Jessica Cofrin
- Kathy Jacobs
- Roger Kohler
- Bob Tarasuk
- Sue Tarasuk (secretary)

The committee's objectives for achieving this purpose in the FY2020 budget year are:

1. Construct a small-scale 3-season parking on the Town Hill Rd side of the property (main entrance).
2. Beautification of the Town Hill Rd entrance (mowing, plantings, sign repair, picnic tables, informational kiosk)
3. Coordination and implementation of community engagement events (i.e. clean-up days, educational events)
4. Clean-up of residual cabin-site debris
5. Explore matching grant-funding for trail design and construction, as well as for other recreational infrastructure and natural resource management needs

The committee typically meets on a monthly basis and thus far we have been primarily engaged in planning for the 5 items above. We hope to begin more visible and tangible improvements to the property this summer.

Respectfully submitted by Adam Brown, Yanner Park Committee chair

## DIRECTORY

(All meetings are held at the Town Hall Annex unless otherwise noted.)

**Board of Selectmen** Phone 413-258-4711, ext. 2 Fax 413-258-4225  
Email [townclerk@sandisfieldma.gov](mailto:townclerk@sandisfieldma.gov)  
Meets Monday evenings at 7:00 p.m.  
Summer Schedule-Meets every other Monday at 7:00 p.m.

**Town Administrator** Phone 413-258-4711, ext. 1  
Email [townadmin@sandisfieldma.gov](mailto:townadmin@sandisfieldma.gov)

**Town Clerk** Phone 258-4711, ext. 2  
Email [townclerk@sandisfieldma.gov](mailto:townclerk@sandisfieldma.gov)  
Monday thru Thursday 9:00 a.m. to 2:00 p.m. and Monday evening 6:00 p.m. to 7:00 p.m.

**Board of Assessors** Phone 258-4711, ext. 6  
Email [Assessors@sandisfieldma.gov](mailto:Assessors@sandisfieldma.gov)  
Meets 2<sup>nd</sup> Tuesday of the Month at 6:00 p.m.  
Office hours: Tuesday thru Thursday 9:00 a.m. to 2:00 p.m.

**Town Accountant** Phone 258-4711, ext. 5  
Email [Accountant@sandisfieldma.gov](mailto:Accountant@sandisfieldma.gov)

**Treasurer/Tax Collector** Phone 258-4711, ext. 4  
Email [Treasurer@sandisfieldma.gov](mailto:Treasurer@sandisfieldma.gov)

**Board of Health** Phone 258-4053 email [sandisfieldboh@verizon.net](mailto:sandisfieldboh@verizon.net)  
Meets 2<sup>nd</sup> Monday of the month at 7:00 p.m. at the Old Town Hall

**Planning Board** Phone 258-4053  
Meets 2<sup>nd</sup> Tuesday of the Month at 6:00 p.m. at the Old Town Hall

**Finance Committee** Phone 781-801-2024  
Meetings scheduled as needed

**Zoning Board** Phone 413-429-1058  
Meetings scheduled as needed

**Conservation Commission** Phone 258-4711 email [concom@sandisfieldma.gov](mailto:concom@sandisfieldma.gov)  
Meets the 3<sup>rd</sup> Tuesday of the month at 7:00 p.m.

**Library Trustees** Phone 258-4901 email [sandisfieldlibrary@yahoo.com](mailto:sandisfieldlibrary@yahoo.com)  
Meets the last Thursday of every other month at 12:30 a.m. at the Library

**Cultural Council**

Phone 258-4788

Meetings scheduled as needed at the Community Center

**Council on Aging**

Phone 258-4816 or 258-4711, ext. 8

Email [Councilonaging@sandisfieldma.gov](mailto:Councilonaging@sandisfieldma.gov)

Meets every Wednesday at 11:00 a.m. at the Senior Center at the Town Hall Annex

**Recreation Committee**

Phone 258-2903

Meetings scheduled as needed

**Energy Commission**

Meetings scheduled as needed

**Cemetery Committee**

Phone 258-4943

Meetings scheduled as needed

