



Town of Sandisfield

Sandisfield Planning
Board Committee
Meeting Minutes
December 12, 2023

Agenda:

1. Meeting call to order-remind people that the meeting is being recorded
2. Approve October, 2023 minutes and Special Meeting 10-31-23 minutes and warrants
3. Kurt and Aviva Wills-South Branch Farm, 40 Viets Rd, Sandisfield, MA
4. Rudy Spohnholz -147 Sandisfield Rd, Sandisfield, MA
5. . By Law preparation for presentation to attorneys
6. Permit eye review
7. Future projects
8. Anything not anticipated within 48 hours
9. Adjourn

In attendance:

Barbara Cormier, Chair person,
Jeff Bye-Planning Board member,
Bill Taylor-Planning Board member
Lisa Leavenworth-Planning Board Member
Paul Gaudette-absent

1. Meeting called to order at 6:33 pm by Barbara Cormier, Chair
2. Kurt and Aviva Wills- South Branch Farm, 40 Viets Rd, Sandisfield, MA ed a) Ms Alexsnder Glover-legal representation for the Wills, presented detailed written plans and designs formally drawn up by architects with all necessary legal requests. Discussion regarding non conforming or conforming structure. Redesigned structure with an open porch. The Planning Board directed the Mr and Ms Wills to apply for a special permit.
3. Rudy Spohnholz-147 Sandisfield Rd. Sandisfield, MA garage rebuild a) Submitted paper drawing The Planning Board directed Mr Spohnholz to go for a special permit. The PB explained the steps that Mr Spohnholz would need to take: need Board of Health, approval speak with Janey Beardsley re: application for a special permit then an appointment with the Select Board for special permit.
4. Motion to accept the amended minutes by Jeff Bye. Seconded by Bill Taylor. Unnanimous approval
5. Barbara presented -Form 7- Town meetings and Bylaw scheduling
 - 1) Form 7 Review of the form and purpose of it-needed to be sure all requirements are meet. Review for next PB meeting on January 9, 2024.
6. Review everything that has to be included in the minutes. We are in compliance with meeting minute requirements.

7. Cannabis By Law- Discussion of By Law and rejection by Attorney General. Do we have a meeting with the town to see what they would like to do. Need more information from Doug Miner, town clerk to proceed with setting up a special town meeting.
8. Proceed zoning by law. Review, integrate and add new zoning property designations.
 - a. Bill compared various other towns and their designations and presented a listing of all the possible profit and nonprofit businesses and facilities.
9. Permittees- PB members can go for a site visit individually and as a group -the entire board can attend. The PB members can discuss with builders and owners any questions or points of concern. The PB members can not make recommendations, or hash out any concerns on site. Permittees will be open to all planning board members. Training will be provided if needed. Barbara will get all the information to get onto permittees and provide the information to each board members.
10. Discussion on whether the PB should ask for a budget for its own attorney.
11. Discussion of budget submission. Barbara will check with town treasurer about the budget review.
- 12 New business for January 9, 2024 standard town signage for businesses.
13. Review mail. Make a motion Lisa will pick up mail, open it and notify the secretary of important mail. Bill made the motion. Jeff seconded. Unanimous in favor.
14. Barbara will be away February-March, 2024
Jeff- January 23-Feb 6, 2024 March 1-10, 2024
January 11- March 11, 2024
Bill- April 4-11, 2024.
Gina will be away but attending meetings by ZOOM from January -March, 2024
15. Motion to adjourn @ 8:30 pm by Lisa, Second by Bill Unanimous.