

Minutes - Sandisfield Finance Committee

Time: June 3, 2021 06:00 PM Eastern Time (US and Canada)

Old Town Hall or Join Zoom Meeting

<https://us02web.zoom.us/j/83259574355?pwd=bTVmZWlvNzlnNWml3cVpEcWE5b3QwUT09>

Meeting ID: 832 5957 4355

Passcode: 349235

One tap mobile

+16465588656,,83259574355#,,,,\*349235# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

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Meeting opened at 6:03pm

Attendance:

Roger Brown

Myles Reynolds

Steven Sedden

Calvin Rodman

Public: Joanne Olson

- 1) Reviewed and approved May 15, 2021 Meeting Minutes
- 2) Town Hall Updates and Account Transfers
  - Updates on the resignations and retirements at Town Hall discussed
  - Unanticipated topic: Reviewed, discussed and approved Year-end FY2021 Transfer of \$26,601.48 from The Public Safety Officer expense line to Town Manager Salary expense line to fund the Town Manager Severance Agreement
- 3) Discuss FY2022 Forecast and Budget roles and resources
  - Discussed the potential for the Finance Committee Administrative Assistant (position currently not filled) to assist the town in execution of the FY2022 Forecast/Budget process. The Committee asked to review the proposal with the Select Board to better understand the commitment to the process and the responsibilities of both the candidate and the Finance Committee in the effort. Roger Brown to follow-up with the Select Board to arrange the discussion.
- 4) Discuss Finance Committee Membership
  - Discussed the benefit of filling the 5<sup>th</sup> member seat and identify candidates.
  - Roger Brown discussed his intent to step down as Chair at the end of the month.

Meeting adjourned 7:25pm

