

Meeting called to order at 10:05 am, July 27, 2023. Present: Melissa Bye, Barbara Cormier, Douglas Miner (via Zoom), Brigitte Ruthman. Also, Jonathan Sylbert-ex officio

Motion to approve July 20 minutes. Seconded and unanimously approved.

Discussed the Collin's Center response regarding their thoughts on enforcement of the Charter. Committee agreed with the Collin's Center suggestion that "the creation of a process by which an aggrieved party could file a complaint with the clerk about the failure to adhere to the charter" is important to maintain transparency. This process would be important to have in place should our town "have specific concerns about current officials or boards failing to follow charter requirements". Jon will communicate with the Collin's Center to get language for this enforcement.

Suggested that the Collin's Center make a visit after the August 11 public hearing.

By August 1st, Jon has committed to the following:

1. Distributing the final draft of the charter
2. Providing an example of what an elected Finance Committee by law looks like
3. Having the enforcement language completed by the Collin's Center

The Committee will create an agenda for the August 11 public hearing.

The agenda will focus on presenting all the articles one by one followed by a Q and A after said presentation. Suggested that the Committee meet approximately 30 minutes before the public hearing, not to deliberate but to firm up agenda.

The Committee agreed that even though the entire charter will be on the town website, paper copies will be available at the public hearing.

Motion was made, seconded and unanimously approved to adjourn at 10:34 am.

Respectfully submitted,
Melissa Bye